



Substance Abuse and Mental Health
Services Administration

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NOFO (TI-24-004) Frequently Asked Questions

<https://www.samhsa.gov/grants/grant-announcements/ti-24-004>

Eligibility

1. Who is eligible to apply?

Eligible applicants are: (NOFO, p.20)

- States and territories (Guam, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the Virgin Islands, American Samoa, the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau), including the District of Columbia,
- Political subdivisions of states (local governments), drug courts,
- Indian tribes, or tribal organizations (as such terms are defined in section 5304 of title 25), health facilities, or programs operated by or in accordance with a contract or award with the Indian Health Service, or
- Community- and faith-based organizations, or other public or private nonprofit entities.
- Eligible Adult Treatment Drug Court (ATDC) models include Driving While Intoxicated (DWI)/Driving Under the Influence (DUI) Courts, Co-Occurring Drug and Mental Health Courts, Veterans Treatment Courts, Reentry Courts, Recovery Courts, and Municipal Courts using the problem-solving model. Adult Tribal Healing to Wellness Courts (ATHWC) and Family Treatment Drug Courts (FTDC) are eligible to apply.

All nonprofit entities must provide documentation of their nonprofit status in Attachment 8 of your application.

2. Would a Veterans Treatment Docket be allowed to request funding?

Yes, a Veterans Treatment Court is eligible to apply. See page 7 of the NOFO.

3. Are Adult Treatment Drug Courts eligible to apply?

Yes, on page 20 we list some of the ATDCs that are included under the umbrella of ATDCs. However, if your court is an ATDC you are eligible to apply.

4. Can individuals apply for and receive funding through the SAMHSA Adult Treatment Drug Court (TI-24-004) Grant program?

No, individuals cannot apply to this grant. Individuals can find resources for treatment or assistance at SAMHSA's Behavioral Health Treatment Services Locator (<https://www.findtreatment.gov>) or contact SAMHSA's National Helpline at 1-800- 662-HELP (4357).

5. Can an organization that is currently in the process of securing nonprofit status apply to this program?

An organization must have documentation of their nonprofit status when submitting the application by the deadline on April 1, 2024. The documentation must be included in Attachment 8 of the application. (NOFO p.20)

6. Can FY2018 and 2019 Adult Treatment Drug Court grantees apply to this NOFO?

Yes, recipients who received their initial funding in FY2018 and FY2019 (TI-18-008 and TI-19-002) are eligible to apply.

Recipients who received funding in FY 2020, FY 2021, FY 2022, or FY 2023 under Grants to Expand Substance Abuse Treatment Capacity in Adult and Family Treatment Drug Courts (TI-20-003, TI-22-010, or TI-23-007) **are not** eligible to apply for this funding opportunity. (NOFO p.20)

Key Personnel

7. What are the minimum qualifications and the level of effort for the Project Director?

The key personnel for this program will be the Project Director, with a minimum level of effort of 0.20 FTE. (NOFO p.8)

The Project Director is responsible for oversight of the project and must have direct experience working with an Adult Tribal Healing to Wellness Court, FTDC, or ATDC, with an in-depth understanding of its operations and of Adult or Family Drug Court Best Practice Standards or Tribal Court Model Key Components. They must also be able to demonstrate an understanding of evidence-based substance use disorder (SUD) treatment, the role and scope of long-term recovery supports, and the long-term nature of SUDs.

- 8. Should a biographical sketch and position description be included for each member of the Adult Recovery Court Team (i.e., Judge, Public Defender, Prosecutor, Program Manager, Treatment Director, Probation Officer), or is it sufficient to include the Project Director?**

Yes. On page 30 of the NOFO Application Guide, **Section F: Biographical Sketches and Position Descriptions**, it states: "Include position descriptions and biographical sketches for all project staff as supporting documentation to the application." Include all program staff positions that are funded by the grant, or are in-kind, and are part of the implementation of the Goals and Objectives of the proposed grant program.

Required/Allowable Activities

- 9. Do projects need to conduct all the required activities or select from those listed in the NOFO?**

Yes, projects must implement all required activities listed in Section 1.3 of the TI-24-004 NOFO. The allowable activities are encouraged but not required.

- 10. If we cannot provide an activity ourselves, can we subcontract with another provider to implement the activity?**

Yes, you can subcontract required and allowable activities with partner agencies/organizations to provide those services to participants/clients.

Data Collection/Reporting

- 11. How often will the recipient collect Government Performance and Results Act (GPRA) data?**

Recipients must periodically review their performance data to assess their progress and use this information to improve the management of the project. The project performance assessment allows recipients to determine whether their goals, objectives, and outcomes are being achieved and if changes need to be made to the project. This information is included in your Programmatic Progress Report . **This information will be included in the semi-annual progress report. See Section VI.3. (NOFO p.15)**

Other Application Questions

12. Are for-profit organizations eligible to apply?

No, for-profit organizations are not eligible to apply. They may partner with eligible organizations/drug courts and subcontract to provide treatment and recovery support services, evaluation, drug testing, etc.

13. Our adult treatment drug court is small and not able to serve 40 unduplicated (new) clients each year of the grant, are we still eligible to apply?

Yes, we encourage small drug courts to apply for funding too. However, the NOFO states that if the applicant applies for the full amount of the award, they should serve at least 40 clients in their ATDC. They can certainly apply for the funding for fewer clients, they should only request a reasonable amount of funding for the number of clients they plan to serve each year.

14. Our organization is a nonprofit organization and is neither a "drug court entity" or a "government entity applying on behalf of a drug court". What do we submit?

Since your organization is not a "drug court entity" or a "government entity applying on behalf of a drug court", you must submit a MOU (see Attachment 11: Required MOU for Non-Drug Courts applicants on pages 26-27 in the NOFO). The MOU must be with the treatment drug court(s) that you are partnering with for this funding opportunity.

15. Is a memorandum of understanding required if the applicant agency is a non-profit Foundation whose sole purpose is to support the Adult Recovery Court?

Yes, it is required.

16. Can mental health courts apply under this NOFO/solicitation?

Mental Health courts **are not** eligible to apply. As noted on page 7 of the NOFO, "Co-occurring Drug and Mental Health Courts" may apply, and clients with a primary diagnosis of SUD may be served with these funds. The court must serve clients with co-occurring drug use and mental health conditions.

17. Does the NOFO allow applicants/awardees to add clinicians/staff to provide/expand direct services?

Yes, you may hire clinicians/staff to provide/expand direct treatment services. On page 7 of the NOFO, it states, “the purpose of this grant opportunity is to expand substance use disorder (SUD) treatment and recovery support services in existing drug courts. The program recognizes the need for treatment instead of incarceration for individuals with SUDs.”

Also, on page 8 of the NOFO it states the primary focus of the grant is to provide support services, and funding positions to provide those services is appropriate.

18. Do we need copies of (state) licenses for each service provider organization the court is collaborating with, only for the court if we provide services, or something different?

On pages 21-22 of the NOFO it states, “The above requirements apply to all service provider organizations. If the state licensure requirements are not met by the organization, an individual’s license cannot be used instead of the state requirement. Eligible tribes and tribal organization mental health/substance use disorder prevention, treatment, and recovery support providers must comply with all applicable tribal licensing, accreditation, and certification requirements, as of the due date of the application. In Attachment 1, you must include a statement certifying that the service provider organizations meet these requirements.”

Following the review of your application, if the score is in the fundable range, the Government Project Officer (GPO) may request that you submit additional documentation or verify that the documentation submitted is complete. **If the GPO does not receive this documentation within the time specified, your application will not be considered for an award.**

19. Are “rent expenses” incurred by the court for office/program space an allowable expense under the grant?

Yes, rent expenses incurred by the court for office/program space is an allowable expense under the grant.

20. Is our organization disqualified to apply for TI-24-004 if we are applying for another location?

If your organization, or county/city are applying for another drug court, that is not currently funded, you are eligible to apply. Currently funded drug courts are not eligible to apply. Make sure it is clear in your application that your organization (or county/city) are applying for a totally different drug court with different intended participants.

21. Are incentives an allowable cost to the budget in regard to paying incentives (gift cards, gas cards) for good behavior/performance of the drug court participants? Good behavior examples include negative urinalysis, attendance in treatment, meeting performance goals, etc.?

Yes, incentives are an allowable expense. There is a maximum of \$30 per gift card, per time.

22. Are interpreter technologies for non-English speaking clients allowable? If organizations are not able to hire/contract an interpreter, would it be allowable to ask for an interpreter technology service?

Yes, interpreter technology services could be purchased if reasonable. If the technology and/or services are used for other programs, you may only charge the grant for the proportion of services used for grant program clients/participants.

23. Are we able to have co-project directors, one with the drug court and one with our non-profit organization, with each having 10% level of effort (LOE)?

No, according to the NOFO, on page 8 it states, "**Key Personnel for this program is the Project Director with a minimum Level of Effort of 0.20 FTE.** The Project Director is responsible for oversight of the entire project."

You will need to designate one PD with at least .20 FTE for the grant which will be responsible for program implementation and will receive all SAMHA information/correspondence, through email typically. You can designate someone else internally that can be program manager, program coordinator, or some other title, that can be a co-lead or co-PD (just not officially in our eRA Commons System).

24. Can funding be used to pay for an attorney's position?

No, grant funding is to be for SUD Treatment and related recovery support services, not for the administration of the drug court, or for positions not related to the provision of required services of the NOFO (See pages 8-11 of the NOFO).

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