



US Army Corps  
of Engineers®

# CONTRACTING

## GUIDE TO DOING BUSINESS WITH USACE

**BUILDING STRONG®**

### Getting Started

Certain requirements must be met to do business with the Federal Government. The Federal Government has transitioned from the use of the DUNS Number to the Unique Entity Identifier (UEI) as the primary means of entity identification for Federal awards government-wide. The transition from DUNS to UEI has resulted in the UEI being issued by the Federal Government in SAM.gov.

### How to Register

You must register your business in the System for Award Management (SAM) at <https://www.sam.gov> before submitting an offer or quote. Registration is free.

- If you are not registered in SAM.gov, create a new registration by clicking on the “Get Started” link under the “Register Your Entity...” heading in SAM.gov.
- If you need help during SAM registration, visit the Federal Service Desk at <https://www.fsd.gov/> for assistance via live chat, web form, or phone.
- If you would like to be included in the Disaster Recovery Registry, you must indicate this during the SAM registration process; see information at <https://www.acquisition.gov/disaster-response-registry>.
- A current Commercial and Government Entity (CAGE) code is required to do business with the Federal Government. During the SAM registration process, a CAGE code will be assigned to your business.



### Contract Opportunities

- Search for USACE contract opportunities at <https://www.sam.gov/content/opportunities>. Search by keyword, solicitation number, or District/Center name. Each contract opportunity is classified by a Product Service Code (PSC), and a North American Industry Classification System (NAICS) code. Thus, it is important to know which PSC, FSC, or NAICS applies to your industry. To learn about a PSC, view the Product and Service Code Manual at [https://www.acquisition.gov/psc\\_manual](https://www.acquisition.gov/psc_manual). To learn about NAICS codes, visit <https://www.census.gov/naics/>.
- If you are a Small Business, looking for subcontracting opportunities on USACE contracts, search the Small Business Administration's (SBA) Subcontracting Network at <https://catalog.data.gov/dataset/subcontracting-network-subnet-system>. Also see the Defense Office of Small Business Programs, Subcontracting for Small Business page at <https://business.defense.gov/Acquisition/Subcontracting/Subcontracting-For-Small-Business/>.
- For all USACE contract awards, conduct a Contract Data search at <https://www.sam.gov>. A search of the data is a great way to seek subcontract opportunities, as well as monitor expiring contracts for future contract opportunities.

### Acquisition Regulations, Instruction, and Desk Guide

USACE contract awards and administration are governed by three regulations: Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS), and Army Federal Acquisition Regulation Supplement (AFARS), as well as an acquisition instruction with companion guide. You will need to become familiar with each:

- The regulations are located at Acquisition.gov: <https://www.acquisition.gov/content/regulations>.
- The current USACE Acquisition Instruction and USACE Desk Guide is available from the Contracting Officer or at <https://www.usace.army.mil/Business-With-Us/Contracting/Resources/>.

### Locations

To find the U.S. Army Corps of Engineers' locations, visit <https://www.usace.army.mil/Missions/Locations/> and review the mission of each District/Center Contracting Office to determine your interest. If you are a Small Business, contact the District/Center's Small Business Office to discuss your firm's capability.

**U.S. ARMY CORPS OF ENGINEERS**

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