



Solid Waste Management Waste Tire Collection, Processing and Disposal Facility Annual Report

1. Year: _____ 2. Facility ID #: _____ 3. Facility Name: _____
 4. County: _____ 5. Physical Address: _____
 6. City, State, Zip: _____ 7. Owner: _____
 8. Mailing Address: _____ 9. City, State, Zip _____
 10. Facility Phone #: _____ 11. Facility Fax #: _____
 12. E-mail Address: _____

13. Waste Tires Received:		14. Waste Tires Shipped from the Facility: <i>(Disposal facilities exempt from this portion)</i>			15: Tires on Site on January 1st:	
(13a) Type of Tires	(13b) Quantity in tons	(14a) Type of Tires*	(14b) Quantity in tons	(14c) Name and Location of Disposal Facility	(15a) Type of Tires*	(15b) Quantity in tons

*** Type of Tires should be identified as follows:** **P** - Processed Tires **WP** - Whole Passenger Tires **TR** - Truck Tires **OR** - Off Road Tires

I hereby certify (or declare) that all information submitted in conjunction with this annual report is accurate to the best of my knowledge.

16. Signature: _____ Date: _____

17. Print Name and Title: _____

18. Maintain a copy for your records. Submit the original to: SCDHEC
 Bureau of Land and Waste Management
 Solid Waste Compliance
 2600 Bull Street
 Columbia, SC 29201

***A copy of this annual report should be maintained
 at the facility for a minimum of 3 years.***

Instructions for Completing DHEC 2718

SOUTH CAROLINA WASTE TIRE COLLECTION, PROCESSING AND DISPOSAL FACILITY'S ANNUAL REPORT FORM

PURPOSE: All Waste Tire collectors, processors and disposal facilities are to use this form to report all activities during the last year.

EXPLANATION AND DEFINITION:

All registered waste tire collectors, processors and disposal facility's owners must submit an annual report to the Department. This report is a summary of the activities in the previous year. Such as:

1. The type and number of waste tires received during year
2. The type of waste tires, with name and location of where the tires were shipped
3. And the type and quantity of waste tires on site January 1st of the current year

The waste tire collectors, processors and disposal facility must report all activities during the previous year starting with March 1st of the previous year and ending with the last day of February in the current year. The Division of Compliance and Enforcement must receive this report, annually, prior to March 1st.

ITEM BY ITEM INSTRUCTIONS - Print or type:

1. The year covered by this report
2. The waste tire collection / processing and disposal facility's ID assigned by the Department
3. The complete the name of the Facility submitting the annual report
4. The county where the Facility is located
5. The address of the Facility's location
6. The city, state, and zip code for the Facility's location
7. The name of the owner of the Facility
8. The mailing address of the Facility if different than the location address
9. The city, state, and zip code for the Facility if different than the location address
10. The Facility's phone number
11. The Facility's fax number
12. The Facility's E-mail address

PROVIDE THE FOLLOWING INFORMATION FOR EACH CUSTOMER. ATTACH ADDITIONAL SHEETS IF NEEDED:

13. Provide the:
 - a. Type of tires
 - b. Quantity in tons of waste tires and/or processed tires hauled from this location
14. Provide the:
 - a. Type of tires
 - b. Quantity of tires in tons
 - c. Name and location of each disposal facility
15. Provide the:
 - a. Type of tires
 - b. Quantity of tires in tons stored on site January 1st
16. Sign and date the form.
17. Print or type name and title of signer

OFFICE MECHANICS AND FILING:

18. Mail the Original, signed form to the address given. Number each page then enter the total number of pages being sent. For example, if 3 pages are sent, label the pages: page 1 of 3, page 2 of 3, and page 3 of 3

It is the Waste Tire collectors, processors and disposal facilities responsibility to maintain the information summarized in the annual report for a minimum of three (3) years. The information contained in this report may be subject to public review through the Freedom of Information (FOI) Office.