

FOOD SAFETY

DO YOUR PART

Help prevent the spread of respiratory viruses like **COVID-19** and the **Flu**.

South Carolina Department of Health and Environmental Control encourages all Retail Food Establishments to use this checklist as a guide to assist a facility and its employees in monitoring daily cleaning and sanitation activities. This checklist can be used as a guide to ensure each facility and its employees prepare and serve food in a safe manner and ensure customers are being served in a clean and safe environment.

CHECKLIST FOR **CLEANING** AND **SANITIZING** HARD AND COMMONLY TOUCHED SURFACES

Back of the House

- Door handles and push plates
- Handles of all equipment doors and operating push buttons
- Ice scoops
- Door handles to freezers
- Door handles to coolers and refrigerators
- Plastic curtains to Walk-in coolers and freezers
- 3 - compartment sink and mop sink faucet handles
- All food processing counter surfaces
- All stainless steel surfaces
- All service area counter surfaces
- Handwashing sink faucet handles
- Push plates to soap dispensers at handwashing stations
- Push buttons to cleaner dispensers
- Handle to towel dispensers at handwashing sinks
- Trash receptacle touch points
- Cleaning tools
- Self-service utensils (if applicable)
- Cleaning buckets
- Telephone keypad and handset
- Drive-thru head sets
- Computers (keyboard, mouse and monitor)
- Handles to office cabinets and money safe
- Point of Sale registers, display screens and printers

Front of the House

- Door handles, push plates, thresholds and hand rails
- Grocery tables and chairs (when applicable)
- Dining tables and chairs (when applicable)
- Trash receptacle touch points
- Highchairs (when applicable)
- Front or service counters
- Drink and condiment dispensers (when applicable)
- Display cases
- Self-service areas (when applicable)
- Point of Sale registers, display screens and printers
- Trays
- Kiosks (if applicable)

Restrooms

- Door handles
- Sink facets and toilet handles
- Handle to towel dispensers
- Push plates to soap dispensers
- Baby changing stations (if applicable)

Curbside Pickup and Delivery

- Pens or other writing utensils
- Clipboards
- Electronic signature pads and mobile devices
- Door handles
- Touch surfaces inside delivery vehicles (including door handles)

REMEMBER!

As soon as you finish a cleaning activity

WASH YOUR HANDS!

