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Talauega E. Ale
Lieutenant Governor



Lynn Pulou-Alaimalo
Director, Human Resources

Max Tuitele
Deputy Director
Personnel/Administration

Steve Lefiti
Deputy Director
WIOA

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: Assistant Public Defender		Posting Date: August 26, 2022	Serial No.: 281-22
Department/Division: Office of Public Defender		Closing Date: September 21, 2022	Announcement No.: 110-22
Type of Position: Temporary Appointment	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: \$65,000.pa	

General Description:

Seeking an Assistant Public Defender (APD) to provide legal representation to indigent defendants in criminal felony, misdemeanor, juvenile, and certain proceedings as appointed by the Court. Our office employs five (5) attorneys and five (5) support staff to assist with a multitude of cases we handle each year. We are putting together a team of diverse and outstanding individuals from all racial and ethnic backgrounds who are able to provide high quality representation to our clients

Key Duties and Responsibilities:

Assistant Public Defender's are accountable for providing high quality representation to clients.

- Preparing each case efficiently and expeditiously;
- Advising and counseling each client
- Establishing and maintaining a professional relationship with each client
- Effective and efficient use of investigators, mitigation and placement specialist and other support staff
- Seeking assistance from experts appropriate to the case
- Demonstrating professional demeanor
- Exercising sound judgement to achieve desired results; and
- Assisting Public Defender in carrying out responsibilities
- All other duties and responsibilities as assigned

Knowledge, Skills and Ability:

- Excellent verbal, computer, and communication skills
- Demonstrated ability to write clearly and concisely
- Bilingual skills: English/Tagalog and/or English/Vietnamese helpful but not required
- Willingness to interview clients in prison and juvenile detention facilities
- Valid Driver License

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799
Ph: (684) 633-4485 / Email: hr@americansamoa.gov / Fax: (684) 633-1139

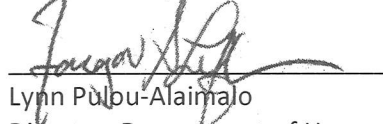
"Here To Serve"

Academic and Experience Requirements:

- Applicant is licensed to practice law in many U.S. State or Territory- a law license in good standing in any U.S jurisdiction is sufficient for local admission
- Up to two (2) years' experience in handling criminal cases
- Participation in law school trial advocacy course or litigation skills program preferred but not required;
- Participation in a law school clinic or externship in which applicant was authorized to provide direct representation in litigation to individuals or entities'
- Years of progressively responsible working experience may be substituted for portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Lynn Pūbu-Alaimalo
Director, Department of Human Resources