

Non-Temporary Storage (NTS):

Long-Term HHG storage that may be chosen in lieu of transportation. This **NON-CLIMATE CONTROLLED** storage may be authorized for overseas; unusually arduous sea duty; temporary duty under instruction; contingency operations; separation or retirement. NTS is normally stored at the point of origin for the length of the tour. Time limits vary depending upon the type of orders. Shipment from NTS to NTS is prohibited.

Weight Allowance:

The weight of your NTS storage shipment is considered part of your PCS weight Allowance (HHG+UB+NTS+PPM= within what you're authorized total).

WHEN STORED AND FOR HOW LONG:

- NTS will be in an approved commercial or government storage facility, whichever is nearest to the place where the household goods are located on the date of issuance of your PCS orders. The TMO or representative will determine which facility is more economical to the government.
- Return of household goods from overseas: when household goods are returned to the continental United States (CONUS) from overseas for NTS the place of NTS is determined by the official designated by the service concerned.
- When on sea duty/OCONUS duty station your NTS property will be stored for the duration of tour at overseas location.
- Retirees have one year from the effective date of retirement.
- Customers separating have 180 days from the effective date of separation.

CIVILIANS

Your storage WILL EXPIRE EVERY FISCAL YEAR. By regulation JPPSO-NC must notify you in writing. Once you receive this notification forward to your Human Resource (HR) for update of fund cite. Contact JPPSO-NC for any questions after your property is picked up.

jppso-nc.storage@us.af.mil

719-554-9292

PREP BEFORE MOVERS ARRIVE

YOU/YOUR AGENT MUST BE AVAILABLE BETWEEN 0800 - 1700 HRS or you will be responsible for attempted pickup charges. **You/your agent cannot leave the residence/storage unit while the movers are working or**
YOU WILL BE CHARGED WAITING TIME.

- You are responsible for **staying within your weight allowance**, the movers are not. If during the pre-move survey they tell you your weight is over what you're authorized you may want to consider selling/discarding some property or moving them in your vehicle if going stateside.
- It is your responsibility to **disconnect all electrical items** (TVs, stereo equipment, etc.) off walls prior to movers' arrival. You will ensure make/model/serial number for all electronics are on your inventory.
- Property must be easily accessible to the packers (**NOTHING IN ATTICS, CRAWL SPACES, SHEDS**). It is your responsibility to remove items so they are accessible to the packers.
- Your residence/property must be **clean and free of pest infestation** before movers arrival. Dishes must be washed and put away and clothes must be clean and hung up or folded and put away.
- You will ensure items you **do not** want packed (i.e., jewelry, important papers, coin collections, etc.) are not left where they may accidentally be packed. **You will be charged by the carrier** to retrieve these items if they are packed.
- The CARRIER will decide if items in **plastic totes** need to be repacked.
- **Firearms** must be first item on inventory. Make, model, serial#, caliber and stock# must be on the inventory for all weapons shipped (one firearm per line item on the inventory).
- **Animals** must be contained so they are not under the mover's feet/escape outside/get packed with your property.
- Separate military issued **professional gear** from your ordinary household goods. Refer to handout provided with DD Form 1299 & DD Form 1797 (backside of example inventory).
- Consider writing down/inventorying all your **High Value Items** (any items worth more than \$500 or very expensive and highly valued i.e. XBOX)
- You certify this shipment consists of YOUR property **prior to the effective date of your orders.**
- **ON BASE RESIDENTS:** you are responsible to **sign on and escort Transportation Service Providers** if required.

HAZARDOUS MATERIALS & UNAUTHORIZED ITEMS

The following list is not all inclusive. The company can choose to not pack an item that presents a possible chance of destroying or hurting your property if smashed, under extreme heat/cold etc.

Any liquids not originally sealed and protected if put under pressure. Examples include:

- | | |
|------------------------|-----------------------------|
| ⊗ shampoos, | ⊗ batteries, |
| ⊗ conditioners, | ⊗ candles, |
| ⊗ lotions, | ⊗ alcohol, |
| ⊗ light bulbs, | ⊗ cleaning chemicals |
| ⊗ live plants | ⊗ spray paint |

Be sure to keep these items away from your property on packing days. <- may cause a delay in packing or damage if accidentally packed.

1. **COMBUSTIBLE LIQUIDS:** Alcoholic beverages (exceeding 1-gallon capacity. Alcohol, antifreeze compounds, camphor oil, fluid cleaners (containing combustible materials; i.e. spot clothing cleaners and office machine cleaners).
2. **CORROSIVE LIQUIDS:** Acid (muriatic, nitric, photographic, sulfuric), battery with acid, disinfectants, dyes, flame liquid retarding compounds, iron/steel rust preventing/rust removing compounds, paint, and paint related materials.
3. **EXPLOSIVES:** Ammunition, black powder, fireworks, fuse lighters, igniters primers, propellants signal flares, smokeless powder, souvenir explosive instruments of war, spear guns having charged heads, to propellants, or smoke devices.
4. **FLAMMABLES:** Acetones, adhesives (glues, cements, and plastics), ammonia, charcoal briquettes, cleaning fluids, compound 3 weed killers, denatured alcohol, enamel, gasoline, insecticides, kerosene, lacquer, leather dressing or bleach, lighter fluids (pocket, charcoal, camp stove, lamp, or torch) matches, oil stains for wood, paints, varnish removers, petroleum products, polishes, liquids (metal, stove, furniture, and hardwood), propane tanks, propane, or other gases used for cooking or heating purposes, shellac, shoe polish (liquid), solvents (plastic), stains turpentine, varnish, wood filler.
5. **GASES:** Engine starting fluids, fire extinguishers, gasses used in welding, diving tanks (See Note A).
6. Aerosol cans containing a flammable gas flammable liquids, toxic, or corrosive substances.
7. Chlorinated hydrocarbons in decorative lamps.
8. Other regulated materials termed combustible, corrosive, or flammable.

NOTE A: Only those scuba diving tanks containing not more than 25 pounds per square inch at 70 degrees Fahrenheit may be shipped as household goods or unaccompanied baggage. Servicing for tanks will include:
a. Written certification of purging serviced by a dive shop or licensed individual qualified to perform purging. A tag or label must be affixed to the tank certifying service was performed.
b. Completely empty tank, remove the valve, and replace with plug designed for this purpose.

WHEN IN DOUBT, THROW IT OUT!

RECOMMENDATIONS:

- ☑ **TAKE SMALL ITEMS OF HIGH VALUE WITH YOU!** – KEEP THEM OUT OF SIGHT ON MOVE DAY(S)
- ☑ **SAVE YOUR INVENTORY FOREVER & MAKE TRIPLE SURE IT IS ACCURATE BEFORE SIGNING!** – SCAN AND KEEP DIGITAL OR SAVE PHYSICAL DOCUMENT, WHATEVER IS PREFERRED
- ☑ **PHOTOGRAPH OR DOCUMENT VALUABLES** - CLOSE-UP PHOTOGRAPHS OR VIDEOS OF EXPENSIVE AND VALUABLE ITEMS, AS WELL AS RECEIPTS, WILL HELP DURING THE CLAIMS PROCESS IF THESE ITEMS ARE LOST OR DAMAGED DURING SHIPMENT.
- ☑ **HAVE FRIENDS OR FAMILY (18+) ASSIST IN WATCHING THE PACKERS ON EACH PACK DAY.** MORE EYES, LESS CHANCE OF POSSIBLE THEFT OR DAMAGE FROM INADEQUATE PACKING
- ☑ **NEVER SIGN A BLANK DD FORM 619-** THIS IS HOW THE COMPANY GETS PAID FOR THE CONSUMABLES (PACKING MATERIALS) USED TO MOVE YOUR PROPERTY. IF YOU SIGN IT BLANK IT IS LIKE A BLANK CHECK.

MOTORCYCLE IN YOUR STORAGE?

Remove and dispose of the battery. Drain all fluids. Proof of ownership, such as the registration, which describes the make, model, and vehicle identification number is required.

High value items are small, pilferable items not normally listed in detail on the carrier-prepared inventory.

Members should have their own inventory or proof of ownership which may be in the form of purchase receipts, cancelled checks, photographs, video or statements of disinterested persons who observed such items in the member's home.

A member-prepared inventory should be descriptive and in detail and list those personal property items of \$200 value or more that will not otherwise appear on the carrier-prepared inventory.

WHAT TO EXPECT NEXT

You will be receiving an email or call from your storage company. Record the pertinent information here!

MY COMPANY IS: _____

MY PRE-MOVE SURVEY IS ON: _____

MY PACK AND LOAD DATES ARE: _____

MY STORAGE EXPIRES ON: _____

YOU WILL BE UNABLE TO SEE YOUR NTS IN DEFENSE PERSONAL PROPERTY SYSTEM (DPS). PLEASE CONTACT JPPSO-NC TO ACCESS YOUR WEIGHT INFORMATION AND EXTENSION/CONVERSION INFO

jppso-nc.storage@us.af.mil

719-554-9292

WHEN READY FOR DELIVERY CONTACT YOUR LOCAL TRANSPORTATION OFFICE TO SCHEDULE. KEEP IN MIND YOU MUST HAVE A NEW PHYSICAL ADDRESS TO DELIVER TO. THE GOVERNMENT WILL NOT PAY TO STORE AFTER STORAGE.

NEED TO CHANGE/CANCEL

CONTACT OUR OFFICE IMMEDIATELY. ALL CHANGES MUST BE IN WRITING WITH YOUR SIGNATURE.

QUESTIONS OR CONCERNS:

623-856-6424/25

tmoluke@us.af.mil

NON-TEMPORARY STORAGE



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