

**RESCISSION OF POLICY MEMORANDUM NCA-41-2013-07:
GRAVESITE REVIEWS FOR CHANGE OF AUTHORITY**

- 1. PURPOSE:** This notice formally rescinds National Cemetery Administration (NCA) Policy Memorandum NCA-41-2013-07: Gravesite Reviews for Change of Authority.
- 2. BACKGROUND:** NCA Policy Memorandum NCA-41-2013-07, published on November 6, 2013, established a policy to conduct independent gravesite reviews in advance of Cemetery Director transfers to new positions within NCA. The independent review was designed to confirm that the Cemetery Director successfully managed processes to properly inter remains and accurately mark gravesites for all burials that occurred during their tenure at the cemetery.
- 3. CHANGE TO POLICY:** NCA Office of Cemetery Operations implemented new guidance on December 10, 2018, NCA-41A-2019-01: Routine Gravesite Reviews. The new policy requires District Executive Directors to complete Routine Gravesite Reviews (RGR) every year for High Volume cemeteries and every other year for Low Volume and Infrequent cemeteries. The new memorandum also outlines the schedule and procedures that District Executive Directors follow to conduct RGRs.
- 4. RESPONSIBLE OFFICE:** NCA Legislative and Regulatory Service, 810 Vermont Avenue, NW, Washington, DC 20420, is responsible for the contents of this notice. Questions may be referred to NCA42EACTION@va.gov.
- 5. RESCISSION:** NCA Policy Memorandum NCA-41-2013-07: Gravesite Reviews for Change of Authority is rescinded.
- 6. EXPIRATION/ARCHIVE:** This notice will be archived on the last day of November 2019.

/s/

Ronald E. Walters
Principal Deputy Under Secretary for Memorial Affairs

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