



June 7, 2019

MEMORANDUM FOR: BRYAN SLATER  
Assistant Secretary  
for Administration and Management

JAMES WILLIAMS  
Chief Financial Officer

*Elliot P. Lewis*

FROM: ELLIOT P. LEWIS  
Assistant Inspector General  
for Audit

SUBJECT: Risk Assessment of the Department's  
Charge Card Programs

Please be advised we are initiating a risk assessment of the Department of Labor's charge card programs per the Government Charge Card Abuse Prevention Act of 2012, which requires us to conduct periodic risk assessments of agency purchase cards, combined integrated card programs, and travel card programs to analyze the risks of illegal, improper, or erroneous purchases.

We will contact your OIG liaisons to schedule a meeting to discuss the risk assessment. We plan to begin work immediately after our meeting and would appreciate your notifying appropriate agency officials of our plans. If you have questions, please contact Tracy M. Katz, Audit Director, at (202) 693-5161.

cc: Al Stewart  
Assistant Secretary for Administration and Management

Karen Tekleberhan  
Deputy Chief Financial Officer

Braye Cloud  
Audit Liaison, Office of Administration and Management

Neil Starzynski  
Audit Liaison, Office of Chief Financial Officer