



VA



U.S. Department of Veterans Affairs  
Veterans Health Administration  
Employee Education System

## How to Create an Account in VHA TRAIN

- Go to <https://www.train.org/vha/welcome>.
- Click on **Create an Account** in the login box.

Log In or Create Account →

EMPLOYEE EDUCATION SYSTEM  
**VHA TRAIN**

HOME COURSE CATALOG CALENDAR RESOURCES HELP

Login Name

Password

[Can't log in?](#)

Login

Keep me logged in

**Create an Account**

Want to add courses to TRAIN?  
[Become a Course Provider](#)

### Welcome to VHA TRAIN

VHA TRAIN is a gateway into the [TRAIN Learning Network](#), the most comprehensive catalog of public health training opportunities. TRAIN is a free service for learners from the Public Health Foundation. VHA TRAIN is supported by the Veterans Health Administration Employee Education System, an internal education and training program office in the Department of Veterans Affairs. The EES-developed learning programs found in the VHA support the professional development needs of public health and health care providers, with a focus on Veteran patient care.

Complete all fields, making sure to accept the TRAIN policies box and then select “Create Account”

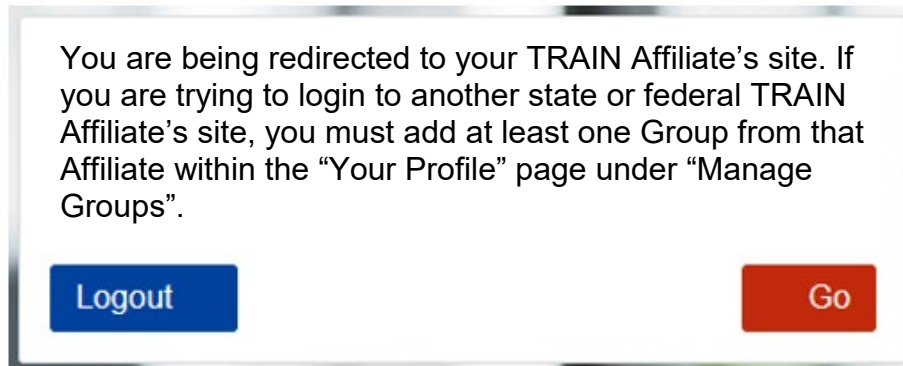
Zip/Postal Code

Please enter your work Zip/Postal Code. If you do not have one, enter your school or personal Zip/Postal Code.

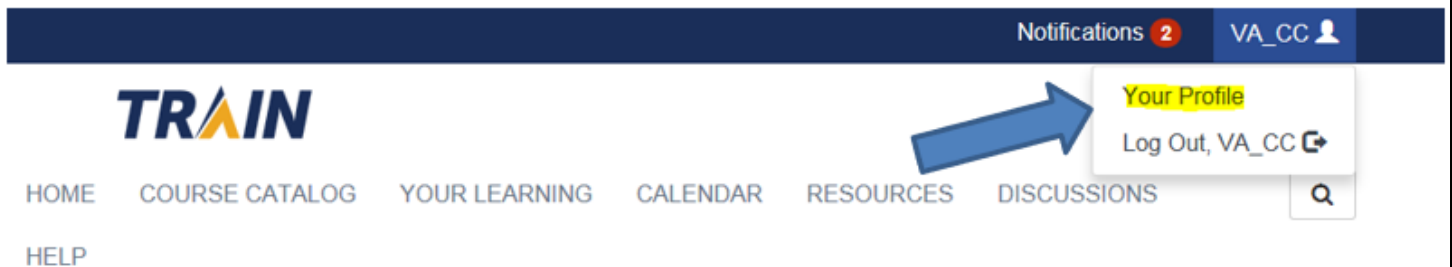
I agree to all [TRAIN policies](#)

**Create Account**

- If you see the redirected message below, click **“Go”**



- **If you do not receive the redirect message** - In the top right-hand corner, select your user name to display "Your Profile"



- Select **“Blue pencil icon”**

## Your Profile Is incomplete

Your profile contains all your system settings and attributes. Please note that some fields are required, until you complete all required settings some site functionality may be limited. For your convenience each section in the profile will indicate if it is incomplete.

Manage Groups	Manage Groups
Account	Join By Group Search
Contact <span>!</span>	Minnesota <span>!</span> <span>✎</span>
Address <span>!</span>	VHA <span>!</span> <span>✎</span>
Organization <span>!</span>	

- Select “**Veteran Community Care Providers**”

### Edit Group

[VHA](#)

#### Select a Affiliation

Group search

[Department of Defense](#)

[Department of Homeland Security \(DHS\)](#)

[Department of Veterans Affairs \(VA\)](#)

[Federal Emergency Management Agency \(FEMA\)](#)

[Non-Federal](#)

[Other Federal](#)

[US Department of Health and Human Services \(HHS\)](#)

[VA Affiliation](#)

**[Veteran Community Care Providers](#)**

[Volunteer](#)



- Select “**Confirm these selections**”

### Edit Group

[VHA](#) / [Veteran Community Care Providers](#)

(Click any level to return to it)

Please review the group selections above for accuracy and make changes as necessary.

Confirm these selections



- Select “**Confirm Group Selections**”

### Edit Group

National/VHA  
↓ Veteran Community Care Providers



Confirm Group Selections



- Complete Profile Information – Red Icons are required – Professional License is required by VA

Manage Groups	
Account	
Contact	!
Address	!
Organization	!
Professional License Number	
Professional Role	
Work Settings	!
Demographic Information	
VHA	
FEMA Student ID Number	
Professional License	

#### Important Fields:

- Select “**Professional Role**” from left menu

## ! Professional Role

(Fields marked below are required)

Please take a minute to review all roles before making your selection.

Please select up to three (3) Professional Roles that best match your profession, and select Specialization where available.

If the “Other” option is selected, please enter specialization.

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- Select “**Professional License**” from the left menu

**Required:** VA Community Care Providers “**must**” list their NPI number in the “Professional License” menu to access the Community Care Training Module

- Enter NPI number

incomplete.

Manage Groups
Account
Contact
Address
Organization
Professional License Number
Professional Role
Work Settings
Demographic Information
VHA
FEMA Student ID Number
<b>Professional License</b>

**Professional License** (Fields ma


Please enter the appropriate information (optional)

**ASHA Account Number**

**AAA Academy ID Number**

**NABP e-profile ID Number**

**NPI Number**



- Select “**Save**” and then select “**Close**”

Cancel
Save



## Your Profile

Your profile contains all your system settings and attributes. Please note that some fields are required, until you complete all required settings some site functionality may be limited. For your convenience each section in the profile will indicate if it is incomplete.

to search and register for Community Care Provider: A Perspective for Veteran Care (Section 133 training) **or** Community Care Provider: A Perspective for Veteran Care (Section 133 training) – Test Out VHA TRAIN:

- 1) Click on the magnifying glass on the top right-hand side of the menu
- 2) Enter the course title - **Community Care Provider: A Perspective for Veteran Care (Section 133 training)** in the search box
- 3) Once the search results load, click on the course title
- 4) The course details will load for the course. Please read carefully for any instructions.
- 5) Select the **Register** tab.
- 6) If the course has continuing education (CE), you will need to select your CE option from the dropdown box.
- 7) Select the Launch button to complete the registration and launch the course.