# Index

# Α

Accepting employee's responsibility Certificate of mailing 313.3 Forwarding ship passenger and crew mail 763.4 Insured mail 323.62 Registered Mail 334.13 Return receipt 344.12 Accountable mail firm book 323.61 Address corrections Undeliverable mail, endorsements DMM 507 Addressee Format 122 Illegible address 133; DMM 507 Insufficient address 133; 431; DMM 507 Addressing 122 Advance payment required 783 Aerosol containers Publication 52, part 342 Agriculture inspection stations and offices 723 Animals 138.1 Quarantine inspection 720 APO/FPO military mail DMM 703.2 Availability Certificate of mailing 311.2 Insurance 321.2; 322.2; 323.2 International Business Reply Service (IBRS) 382.2 International Priority Airmail (IPA) 292.22 International reply coupons 381 International Surface Air Lift (ISAL) 293.22 Money orders, international postal 371.2 Registered Mail 332

### В

Backstamping mail <u>764.3</u> Batteries, lithium <u>135.6</u> Blind persons, mail for (see <u>Free Matter for the</u> <u>Blind</u>) Business reply mail, domestic <u>132.2</u> International (see <u>International Business Reply</u> <u>Service</u>)

### С

Canada Eggs, mailing 138.32 Forwarding periodicals publications from 764.121 Labeling list for IPA & ISAL 292.45; 293.45 Shortpaid postage 423.21; 732 Card specifications (see also postcards) Borders 241.215 Colors 241.222 Dimensions 241.221 Quality 241.223 Catalogs (see M-bags) 260 Categories, International Mail 140 First-Class Mail International 141.5; 240 First-Class Package International Service 141.6; 250 Free Matter for the Blind 270 General 141.1 Global Express Guaranteed 141.2; 210 Postcards 241.22 Priority Mail Express International 141.3; 220 Priority Mail International 141.4; 230 Certificate of Mailing 310 Availability 311.2; 312.2 Bulk mailings 312 Description 311.1; 312.1 Dried whole eggs 553.12 Fees 311.3; 312.3 Forms 313 Claims 922 Indemnity (see Indemnity claims/payments) Commodities and technical data 530 Complaints (see Inquiries) Compressed gases 136

Consular and commercial invoices 570 Copyright violations 116, DMM 608 Corrosive materials 136 Customer complaints (see Inquiries) Customs information (U.S.) 710 Addressee 713.222; 713.23 Assessment of duty in foreign countries 713.45 Audio-visual equipment 713.44 Collection of fees 712.12 Customs clearance and delivery fee 712 Customs examination of mail 711 Customs shipments in bad order 711.512 Delivery of dutiable articles 713.2 Detached customs mail entry 713.54 Detection and dispatch of dutiable mail 713.1 Directory of offices 711.62 Dutiable articles 711; 713 Duty, payment of 713.4 Failure to receive customs treatment 711.6 Fees for deliveries 712 Forms (see Customs forms) Forwarding 713.3; 760 Marking 711.52 Notification of delivery 713.212 Offices 711.62 Payment of duty 713.4 Prohibited articles 711.2 Recording requirements 713.46 Refund of duty 713.6 Registered Mail 711.3 Repacking after customs examination 711.51 Reporting requirements 713.46 Return of items 713.43 Samples for advisory information 711.4 Sealed mail, examination of 711.3 U.S. customs offices, directory of 711.62 Uncollected items 713.5 Customs forms 123 Audio-visual equipment, return of 713.44 Dutiable mail Exhibit 123.61 Detached declaration forms 435 First-Class Mail International Exhibit 123.61; 242.2

First-Class Package International Service <u>123.61; 252.3</u> IPA Exhibit 123.61 Note M-bags <u>123.61; 264.3</u> Priority Mail International <u>123.61; 232.6;</u> <u>232.62; 232.63</u> Reporting of uncollected items <u>713.52</u> Returned items to the U.S. <u>713.43</u> Customs treatment Clearances <u>712</u> Delivery fees <u>712</u> Foreign customs information <u>131.34</u> Forms (see <u>Customs forms</u>)

# D

Damage to mail (see Indemnity claims/payments) Dangerous goods 135; 136 Dead mail (see also Undeliverable mail) 770 **Delivery service** Banks, parcels addressed through 743 Domestic origin 762 Dutiable mail 713.2 Foreign dispatch notes 744 Foreign origin 764 Insured parcels 751.2 Parcels addressed through banks or other organizations 743 Registered Mail 752 Restricted delivery 754 Ship mail 763 Delivery to addressee only (see **Restricted delivery**) Diamonds, rough 134.3; 560 DineroSeguro (see Sure Money) Direct sacks of printed matter to one addressee (see M-bags) Directory service 765; DMM 507 Dispatch notes, foreign 744 Dispatch of mail Registered Mail 451 Drawback arrangements 580 Dutiable articles (see Customs information)

### Ε

Eggs Certificate of mailing 553.12; 553.121; 553.2 Charges 552 Dried, export regulations for 550 Marking 553.11 Packing/packaging 138.32 Prohibitions 138.31 **Electronic USPS Delivery Confirmation** International 252.2 Additional Standards 252.24 Availability 252.22 Customs Label and Marking 252.23 Description 252.21 Postage Payment Methods 252.25 Price Eligibility 252.25 Endorsing mail (see Marking) Envelope specifications Borders 241.215 Colors 241.213; 241.233 Dimensions 241.212; 241.232 Quality 241.214; 241.234 Window envelopes 241.216 Explosive material 136 Export controls 531.1 Export licenses 532 Additional information 532.4 Definition 531.2 General 532.1 Shipper's export declaration 535.1 USPS processing 535.2 Export regulations Automated Export System (AES) 520 Certificate of Mailing dried whole eggs 553.12 Commodities and technical data 530 Consular and commercial invoices 570 Diamonds 560 Drawback arrangement 580 Eggs, dried whole 550 Electronic Export Filing 520 General export licenses 532 Individual licenses 541.1 Licenses 532; 541 Munitions 540 Shipper's export declaration 535.1 Technical data 530; 540

Extra services Availability ICL; Chapter <u>3</u> Certificate of Mailing <u>310</u> Fees <u>311.3</u>; <u>312.3</u>; <u>321.3</u>; <u>322.3</u>; <u>323.3</u>; <u>333</u>; <u>343</u>; <u>371.3</u>; <u>382.4</u>; ICL Insured mail <u>320</u> International money orders <u>371</u> International reply coupons <u>381</u> Registered Mail <u>330</u> Restricted delivery <u>350</u> Return receipt <u>340</u>

### F

Fatty substances 131.52c Federal government (see Official mail) Fees, extra services ICL Fictitious matter or name 132.1d; DMM 601.8.5 Firearms 137 Firm mailing books for accountable mail 311.1; 311.32; 311.42; 323.61; 334.11 First-Class Mail International 141.5; 240 Customs forms Exhibit 123.61; 242.2 Description 141.3; 241.1 Dimensions 241.212; 241.221; 241.232 Forms, customs 242.2 Mail preparation 244 Marking 244.2 Merchandise 242.2 Packaging 244.4 Postage prices 243; ICL **Priority Mail International** Flat Rate Envelope 232.1 Sealing 244.3; 244.4 Weight limit 241.211; 241.231 First-Class Package International Service 250 Flammable materials 136 Food 138.4 Foreign dispatch notes 744 Foreign Exchange Office List Exhibit 292.45a and Exhibit 293.45a Foreign mail (see also Official correspondence) Advance payment 783 IBRS 382.7 Payment required 781 Residency 782.1

Export Controls 531.1 Forms Customs (see Customs forms) Postage refunds 941.2 Forwarding mail 760 Backstamping 764.3 Customs entry forms 764.24 Directory service 765 Domestic-origin mail 762 Dutiable mail 713.3 Foreign mail 761.1 Foreign-origin mail 764 International insured mail 751 Parcels 764.13 Registered Mail 752.13 Ship passenger and crew mail 763.4 Fragile articles 131.52 Free Matter for the Blind 270 Description 271 Marking 274.2 Not sealed against inspection 272.5 Postage rates 273; ICL Preparation requirements 274 Weight limit 271.2

### G

Gases, compressed <u>136</u> General information <u>110</u> Global Direct Entry <u>620</u> Global Express Guaranteed <u>210</u> Gold, mailing <u>134.2</u> Graphic matter <u>132</u> Guns <u>137</u>; Publication 52, part 632

# Н

Honeybees, mailing 138.1

### I

IBRS (see <u>International Business Reply Service</u>) Immoral or obscene articles <u>132.1</u> Improperly addressed mail <u>133</u> Improperly prepared mail <u>430</u> Inbound mail Domestic origin 762

Foreign origin 764 Forwarding (see Forwarding mail) Insured parcels 751 Items mailed abroad by or on behalf of senders in the U.S. 780 Paquebot 763 Registered Mail 752 Restricted delivery 754 Return receipt 753 Undeliverable mail 770 Indemnity claims/payments Chapter 9 Exceptions to payments 932; 933.12; 933.14; 934.13 Filing claims 922.2 Inquiry 921 Insured parcels 933 International claims 922.2 Payments, exceptions to 932; 933.12; 933.14; 934.13 Priority Mail Express International 222.6; 921; 935; 942 Priority Mail International 933 Registered Mail 335; 934 Individual export licenses 541.1 Exemptions 541.12 Government shipments 541.3 Marking 542.1 Processing 542.2 Infectious and noninfectious substances 135 Inquiries 921 Damaged mail 921.53; 922.4 Foreign mail 921.542 Global Express Guaranteed 212.43 Insured and ordinary parcels Exhibit 921.2 Missing contents 921.53 Nondelivery for 921.51 Priority Mail Express International 920; 935; 942 Processing 921.42 Insured and ordinary parcels Exhibit 921.2 Priority Mail Express International Exhibit 921.2 Registered Mail Exhibit 921.2 Registered Mail 921.3 Return receipt 921.52 Wrapper found without contents 921.54

Insufficient address 431; DMM 507 Insured mail 320 Availability 321.2, 322.2, 323.2; 751; ICL Claims 922 Description 321.1, 322.1, 323.1 Fees 321.3, 322.3, 323.3; ICL Global Express Guaranteed 212.45; 212.46; 212.47; 212.5 Indemnity claims and payments 920; 930 Limits of insurance 321.3, 322.3, 323.3; ICL Mailing receipts 323.71 Marking Parcels 751 Priority Mail Express International 222.6 Priority Mail International 232.8 Processing requests 323.6 Return receipts 322.4, 323.4; 340 International Business Reply Service (IBRS) Note: Availability 382.2 Description 382.1 Distribution 382.3 Fees 382.4 Foreign service 382.7 Format requirements 382.6; 382.7 IBRS distributors 382.3 Size and weight requirements 382.5 International claims and inquiries 920; 930 International customized mail 297 International mail Air service 140 Cards (see postcards) Categories 140 Definition 141 First-Class Mail International 141.5; 240 First-Class Package International Service 141.6; 250 Global Express Guaranteed 141.2; 210 Indemnity claims 920; 930 Postcards 241.22 Priority Mail Express International 141.3; 220 Priority Mail International 141.4; 230 Reply cards and envelopes 132.2 Size limits 211.22; 221.42; 231.22; 241.212; 241.221; 241.232; 251.22; 251.23; 292.21; 293.21 International Money Transfer services 370

International postal money orders (see <u>Money orders, international postal</u>) International Priority Airmail (IPA) Service <u>292</u> International reply coupons <u>381</u> Description <u>381.1</u> Processing requests <u>381.3</u> International Surface Air Lift (ISAL) Service <u>293</u> IPA (International Priority Airmail ) <u>292</u> Irregular mail <u>740</u> ISAL (International Surface Air Lift) <u>293</u> Items mailed aboard ships (Paquebot) <u>763</u>

### J

Jewelry, mailing 134.2

### Κ

Knives 137; Publication 52, part 633

### L

Labeling Exempt human and animal specimens <u>135.33</u> Infectious substances <u>135.31</u> M-bags <u>264.2</u> Noninfectious substances <u>135.32</u> Liquids DMM 601 Alcoholic Publication 52, part 422 Combustible <u>136</u> Lithium batteries <u>135.6</u> Live organisms (see <u>Animals</u>) Losses of mail (see <u>Indemnity claims/payments</u>) Lottery matter DMM 601

#### Μ

M-bags <u>260</u> General <u>261.1</u> IPA <u>262.2</u>; <u>292.13</u> ISAL <u>262.3</u>; <u>293.13</u> Marking <u>264.1</u> Payment methods <u>262.5</u> Postage prices <u>ICL; Notice 123</u> Preparation for mailing <u>264</u> Size limits <u>263.2</u> Weight limits <u>263.1</u> Magnetized materials 136 Mail preparation 120 Certificate of Mailing 311.4; 312.4 First-Class Mail International 244 First-Class Package International Service 254 Free Matter for the Blind 274 Global Express Guaranteed 214 IPA 292.4 M-bags 264 Priority Mail Express International 224 Priority Mail International 234 Mailability 130 Animals 138.1 Batteries, lithium 135.6 Dangerous goods 135; 136 Diamonds, rough 134.3; 560 Graphic matter 132 Improperly addressed mail 133 Infectious substances 135 International 131.2 Limits 131.1; 131.2 Lithium batteries 135.6 Mailer responsibility 131.4 Perishable matter 138 Plants 138.2 Preparation requirements 131.5 Printed matter 260 Prohibited and restricted articles 131.32 Radioactive materials 135.5 Return of mail 131.33 Seizure of mail 131.33 Special requirements 131.52; 135 Valuables 134 Written matter 132 Mailer responsibility International mail 112 Mailability 131.4 Mailing receipts (see Insured mail, Registered Mail service, and Certificate of Mailing) Marking Animals 722.12 Customs declaration ; 711.52 Dried whole eggs 553.11 First-Class Mail International 244.2 Free Matter for the Blind 274.2 Individual licenses 542.1

Infectious and noninfectious substances 135.3 Insured mail IPA 292.42 Licenses 532.1; 542.1 M-bags 264.1 Plants 722.12 Postcards 244.2 Priority Mail International 234.2 Quarantine 722.12 Registered Mail 334.2 Restricted delivery 350 Return receipt 344.2 Undeliverable mail 770; DMM 507 Matches 136 Meter stamps 152.4 Military mail, APO/FPO DMM 703.2 Missing contents (see Indemnity claims/payments) Money, mailing 134.2 Money orders, international postal 371 Authorization form 371.41 Availability 371.2 Description 371.1 Fees 371.3; ICL Form, authorization 371.41 Inquiries 371.7 Refunds 371.72 Munitions 540

### Ν

Nonpostage stamps, placement of <u>153</u> Nonmachinable surcharge <u>241.217</u>

# 0

OAS (Organization of American States) <u>142.4</u> Official correspondence <u>115</u> Distribution, transportation and <u>115.13</u> Foreign individuals <u>115.3</u> Foreign postal authorities <u>115.2</u> International money orders <u>115.15</u> Investigations <u>115.14</u> Operations <u>115.11</u> Permitted correspondence <u>115.21</u> Policy and representation <u>115.12</u> Prohibited correspondence <u>115.22</u> Transportation and distribution <u>115.13</u> Official mail 142 Federal government 142.1 Former presidents and surviving spouses 142.3 OAS General Secretariat 142.4 Pan American Sanitary Bureau mail 142.5 Postal Service 142.2 Open-panel envelopes 241.216f Organization of American States (OAS) 142.4 Outbound mail Extra services mail 450 Forwarding (see Forwarding mail) Improperly prepared mail 430 Postmarking 410 Shortpaid mail 420 Unpaid mail 420 Oversized items 432; 433 Oxidizing agents 136

### Ρ

Packing/packaging mail 121.1; DMM 601 Eggs 138.32 Fatty substances 131.52c Fragile articles 131.52a Infectious and noninfectious substances 135.31 Liquids and oils DMM 601 Perishables 138.32 Powders 131.52d Priority Mail International 234.5 Pan American Sanitary Bureau mail 142.5 Paquebot 763 Perishables 138.32 Permit imprints 152.64; 223.22; 233.22; 243.3; 253.22; 292.334; 293.334; DMM 604 Pickup On Demand Service First-Class Package International Service 255.3 Global Express Guaranteed 215.3 Priority Mail Express International 225.2 Priority Mail International 235.2 Plants Inspection station and offices 723 Quarantine inspection 720 Restrictions 138.2 Platinum, mailing 134.2

Poisons 136

Postage 150 Articles mailed aboard ships (Paquebot) 763 Eggs, dried whole 553.21 First-Class Mail International 243 First-Class Package International Service 250 Foreign markings 742.1 Free Matter for the Blind 273 Global Express Guaranteed 213 International reply coupons 381 IPA 292.3 ISAL 293.3 M-bags 262 OAS, General Secretariat 142.4 Payment methods 152 Permit imprint ; 223.22; 233.22; 243.3; 292.334; 293.334; DMM 604 Placement of postage 153 Postcards ICL Precanceled stamps 152.33 Prepayment 152.1 Prices ICL Priority Mail Express International prices 223; ICL Priority Mail International 233; ICL Refunds 940 Remailed items 154 Shortpaid mail 730 Stamps 152.3 Postal Qualified Wholesaler Program 610 Postcards 241.22 Additional Standards 241.224 Attachments 241.227 Dimensions 241.221 Folded cards 241.229 Marking 244.2 Nonpermitted attachments 241.228 Permitted attachments 241.227 Postage ICL Privately manufactured 241.224 Quality 241.223 Reply-paid cards 434 Postmarking Articles mailed aboard ships (Paquebot) 763 Certificate of Mailing 311.1; 311.22; 311.41; 311.42; 312.1; 312.22; 312.4; 313.3b

Insured mail 323.63 International reply coupons 381.3 Outbound mail 410; POM 443.3 Registered Mail 334.3 Return receipt 753.1 Powders 131.52d Precanceled postage stamps 152.33 Precious stones or items, mailing 134.2 Prepayment of postage 152.1 Priority Airmail Service, International (see International Priority Airmail (IPA) Service) Priority Mail Express International 220 Claims 922 Customs forms Exhibit 123.61; 222.4 Description 221.1 Dimensions 221.42 Indemnity claims 935 Inquiries 920 Insurance 222.7 Loss of mail 921.51 Mail preparation 224 Payments 935; 942 Postage 223; ICL Refunds 942 Shortpaid mail 423.23 Weight 221.41 Priority Mail Global Guaranteed (see Global Express Guaranteed) Priority Mail International 230 Addressing 122 Charges for return 771.6 Customs declaration Exhibit 123.61; 232.6 Definition 141.4 Foreign customs information 123.61; 232.6 Forms required 123.61; 232.6; ICL Forwarding 760; 764.13 General 231.1 Insured mail 751; 933 Marking 234.2 Mailing locations 235.1 Official mail 142 Postage 233.14; 233.15; 233.16; ICL Postmarking 410 Preparation requirements 234 Return charges 771.6 Sealing 234.4

Shortpaid <u>423</u> Size limits <u>231.22</u> Stamps, placement of <u>153</u> Undeliverable mail <u>770</u> Weight limits <u>231.21</u>; <u>ICL</u> Pyrophoric liquids, prohibited <u>136</u>

# Q

Quarantined plants (see Plants)

### R

Radioactive materials 135.5 Refunds Applications 941.2 Customs duty 713.6 Delivery fee 712.4 International reply coupons 381 Postage 940 Refused by sender 771.71 Dutiable mail 772.2 Registered Mail service 330 Availability 332 Claims 335; 922 Customs 711.3 Declaration of value 334.12 Description 331 Dispatch 451 Fees 333; ICL Free Matter for the Blind 334.42 Inbound mail 752 Indemnity claims and payments 920; 930; 940 Inquiries from customers 920 Limits 333 Mailing receipt 334.1 Marking 334.2 Outbound mail 450 Postmarking 334.3 Processing requests 334 Registration number 334.1 Restricted delivery 334.5; 350 Return receipt 334.5; 340 Sealing 334.4 Treatment of mail 450; 752.13 Remailed articles, postage for 154; 771.4 Reply cards (see also International Business Reply Service) Note:

Reply coupons International (see International reply coupons) Report of mailings 785 Reporting mail loss 910 Responsibility of mailer 112 Certificate of mailing 311.4; 312.4 Insured mail 323.7 Packaging 121.1 Registered Mail 334.12 Return receipt 344.11 Restricted delivery 350; 754 Restricted materials 131.3 Return address 122.2 Return charges First-Class Mail International 771.5 Priority Mail International 771.6 Return receipt 340 Availability 342 Description 341 Fees 343; ICL First-Class Mail International 242.43 First-Class Package International Service 252.53 Foreign, missing 753.2 Improperly completed or not received 344.3; 921.52 Inbound mail 753 Insured parcels 323.7 Marking 344.2 Missing, foreign 344.3; 753.2 Priority Mail International 232.92 Processing requests 344 Registered Mail 334.5

### S

Sacking requirements IPA <u>292.4</u> ISAL <u>293.4</u> M-bags <u>264.2</u> Sealing First-Class Mail International <u>244.3</u> First-Class Package International Service <u>254.3</u> Free Matter for the Blind <u>272.5</u>

Insured parcels 323.73 IPA 292.43 ISAL 293.43 Priority Mail International 234.4 Registered Mail 334.4 SED (see Shipper's Export Declaration) Sender's responsibility (see Responsibility of mailer) Shipper's Export Declaration (SED) 535.1 Shortpaid and unpaid mail 420 Canada 732 Credit 423.3 First-Class Mail International 423.21 Inbound 730 Outbound 420 Parcels 423.22 Priority Mail Express International 423.23 Return address 422.1; 422.2 Silver, mailing 134.2 Size limits First-Class Mail International 241.212; 241.221; 241.232 First-Class Package International Service 251.22; 251.23 Global Express Guaranteed 211.22 IBRS 382.5 ISAL 263.1; 293.21 M-bags 263.2 Postcards 241.221 Priority Mail Express International 221.42 Priority Mail International 231.22 Stamps 152.3 Items mailed aboard ships (Paquebot) 763 Meter stamps 152.4 Placement of 153 Subscription availability information 114 Supplemental services 380 Sure Money (DineroSeguro) 372

# Т

Trademarks, USPS <u>116</u> Travelers checks, mailing <u>134.2</u>

# U

Undeliverable mail 770 Domestic-origin, outbound 771 Endorsements 772.1; DMM 507 First-Class Mail International 771.5 Foreign-origin mail, inbound 772 Priority Mail International 771.6 Undersized items 432 Unpaid Mail (see Shortpaid and unpaid mail)

# V

Valuable articles <u>134</u> Violence, matter inciting to <u>132.1</u>; DMM 601

# WXYZ

Water-reactive substances <u>136</u>
Weapons <u>137</u>
Weight limits (see ICL)

First-Class Mail International <u>241.211</u>; <u>241.231</u>
First-Class Package International Service <u>251.21</u>
Free Matter for the Blind <u>271.2</u>
Global Express Guaranteed <u>211.21</u>
IBRS <u>382.5</u>
ISAL <u>263.1</u>; <u>293.21</u>
M-bags <u>263.1</u>
Priority Mail Express International <u>221.41</u>
Priority Mail International <u>231.21</u>

Window envelopes <u>241.216</u>

Written matter 132