



**DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)**

9 Sep 21

MEMORANDUM FOR INCOMING OTS TRAINEES

FROM: OTS/CC

SUBJECT: COVID19 Mitigation Measures

1. Department of the Air Force has directed that all members be fully vaccinated by 2 Nov 21. Trainees are highly encouraged to arrive at OTS fully vaccinated against COVID19. Trainees who are not vaccinated will be issued orders to vaccinate. The OTS staff will ensure access to vaccinations for all unvaccinated trainees. Trainees that have medical exemptions to the COVID19 vaccine must be prepared to present medical documentation detailing their exemption. Trainees who would like to request a religious accommodation concerning the COVID19 vaccine will be afforded the opportunity to do so during in-processing. Trainees who have initiated a religious accommodation request prior to arrival must be prepared to present documentation endorsed by their chain of command.

2. Regardless of vaccination status, all OTS trainees are required to present negative COVID test results to OTS staff during in-processing on their class start day. The test must be administered within 72 hours of their reporting period. Any member who tested positive for COVID-19 within 90 days of arrival must bring proof of the positive test or a memo from their provider clearing them and indicating the date of diagnosis. These members will not be able to be tested within 72 hours as it will likely result in a false positive.

3. In order to ensure test quality and timeliness, testing must be conducted by a medical provider. A commercial off-the-shelf test conducted by the trainee will not be accepted. Any OTS trainee that reports to in-processing without test results will be directed to get a test completed off-base, and return with the results prior to being in-processed. Maxwell AFB is unable to conduct rapid COVID testing at this time. If trainees test positive for COVID prior to initiating travel they should remain in place and not initiate travel. Instead, they should coordinate with their TRQI and chain of command for an appropriate training date when they can satisfy the requirements detailed in this guidance.

4. These risk mitigation measures are being exercised to ensure the most effective and safe training environment possible. Please refer any questions to the OTS Director of Staff, Maj Mark A. Morales at mark.morales@us.af.mil.

A handwritten signature in black ink, appearing to read "J. Allen".

JAYSON L. ALLEN, Col, USAF
Commandant