

INTERNAL

Resource Category	Function / Purpose	Quantity	Response Time	Knowledge / Training Capability/Limitations	Cost / Liability	Comments
INTERNAL	Evacuation Team					
	Shelter-In-Place Team					
	First Aid / CPR Team					
	Hazardous Materials					
	Rescue					
	Supervise Building Systems and Utilities (emergency power HVAC, etc.)					
	Security					
	Property Conservation					
INTERNAL	Warning System (Fire Alarm, Public Address, tornado siren, etc.)					
	Exits (2 exit routes from all areas, assembly area outsided)					
	Fire Protection (detection, alarm, sprinklers, special suppression)					
	Pollution containment					
	Other					
INTERNAL	Communications (radios, landline and wireless phones, smartphones)					
	First Aid / Automated External Defibrillator (AED)					
	Fire Protection (fire extinguishers)					
	Spill containment and cleanup					
	Personal protective equipment					
	Tools					
	Other					

Resource Category	Function / Purpose	Quantity	Response Time	Knowledge / Training Capability/Limitations	Cost / Liability	Comments	
INTERNAL	Fuel for fire pump and generator						
	Spare batteries						
	Food and water						
	Other						
	Prevention / deterrence, response, continuity and recovery						
EXTERNAL	Emergency medical services						
	Firefighting						
	Rescue						
	Hazardous materials						
	Contract labor						
	Trades (electrical, plumbing, fire protection, cleanup, etc.)						
	Hazardous materials						
	Other						
	Partnership Agreements	Mutual Aid or Reciprocal Agreements					

**Instructions:** Identify resources for response to emergencies and to prepare a facility for a forecast event (e.g., hurricane, flooding, etc.). Consider the quantity needed, when they would be needed (response time), capabilities required (knowledge, training, certifications), limitations associated with the resource (availability, response time, or capabilities), and the costs and liability associated with a resource. The last column can be used to compile notes. Resource assessment is a process to identify required resources so that decisions can be made about emergency response. Examples provided do not mean that the resource must be provided. Regulations define minimum requirements. Once minimum requirements have been met, the business must decide what additional resources should be provided to accomplish the goals and performance objectives for the program.