Meeting	**OW2 Board meeting – Minutes – Summary**
Date **Location**	21 March, 2017, Web conferencing meeting

1. Chairman's Welcome Remarks
Chair thanks board members for attending the meeting.
A smaller board this year means attending is important for lively discussions.

2. Election results
- The election was open for 8 seats, including 7 Corporate Members and 1 Individual Member representatives. There were 5 candidates for the Corporate Members seats and 1 candidate for the Individual Member seat.
- As already happened in previous years the number of candidates being equal or inferior to the number of seats, they are automatically elected.
- The Corporate Member representatives elected for 2017 are:
    - Ludovic Dubost (XWiki)
    - Daniele Gagliardi (Engineering)
    - Yury Glikman (Fraunhofer FOKUS)
    - Joseph Pollack (Poochies)
    - Alban Richard (UShareSoft)
- The Individual Member representative elected for 2017 is:
    - Jean Parpaillon
- CT comment: Congratulations to the members of the new Board and warm appreciation for volunteering*.*

3. Introduction of new board directors
- Daniele Gagliardi, Engineering
- Joseph Pollack, Poochies

For the benefit of the new members, current board members introduce themselves.
- Gabriele Ruffatti and Valere Robin are leaving the board each due to company's reorganization decisions. They will be greatly missed! Valere Robin is to be replaced by Christian Paterson who has already attended a number of board meetings.

4. Quorum
The OW2 board is comprised of 1 Strategic Members, 5 Corporate Members representatives and 1 Individual members representative. With a total of 7 Board members, 4 members present or represented constitute the quorum.

With 6 members present or represented at this meeting, the **quorum is achieved**.

Attending (and initials if used in the rest of the minutes):
1. Engineering, Daniele Gagliardi (DG)
2. Fraunhofer FOKUS, Yuri Glickman (YG)
3. Orange, Christian Paterson (CP)
4. Poochies, Joseph Pollack (JPO)
5. UShareSoft, Alban Richard (AR)
6. Individual Members, Jean Parpaillon (JPA)

Member of the board without voting right: Cédric Thomas (CEO)
Attending at the invitation of the board: none
Excused: XWiki
Absent: none

Minutes by CEO

5. Agenda Review and Approval of Agenda
- The agenda is reviewed and approved.
- A board member requests to share information about an international opportunity; to be covered in "Other Business"

6. Minutes of the previous meeting
- The minutes of the previous meeting are approved without comments.

7. Membership payment situation
- The payment situation is reviewed. All attending board members confirm that payment process is approved and engaged for 2017.

8. Chairperson Election
- One declared candidate: JPA would be happy to chair if no Strategic Member for the job.
- Another candidate cannot officially commit because of reorganization in progress.
- After discussion the board decides to consider JPA as the only one candidate.
- JPA is elected by unanimous votes.
  - **Jean Parpaillon is elected Chairperson of the Board and President of OW2**

9. 2016-2017 Financial Overview
- The 2016 statement of operations and balance sheet are reviewed as per the material circulated to board.
- Review of revenue evolution for the 2012-2016 period.
- Review of 2017 financial outlook.
- Accounts for 2016 are approved by the board and can be presented to the General Assembly.
- Question raised with respect to OW2 staffing alignment to income
  - CEO: (a) costs changes reflect HR status changes and hiring of a software engineer, (b) software engineer hired to help OW2 deliver in time and in quality in European collab. projects – an essential part of today's OW2 cash-flow.
  - Reasoning accepted by the board.
- Review of potential membership and board members possible contacts

10. OW2 10-year Celebration Roadmap
- The idea is to present something special at each newsletter, the testimonial page will be opened before next newsletter
  - 10-year logo in January
  - New brochure with 10-year logo in February
  - OW2con announced in March
  - Testimonial page in April
  - OW2 infographics in May
  - OW2con party in June.
- Suggestion of a "geeky" OSAi event (hackathon-like?) around OW2con

11. Other Business
- Review of event schedule.
- Explanation of the need for a legal auditor. Presentation of the auditor recommended by OW2's bookkeeping company with ensuing motion.
- Presentation of contacts and opportunity with International Association of Emergency Managers. Evaluate opportunity to participate in their conference in November.
- Request for an update of communication material to help present OW2 to potential members.
- Discussion about blockchain – to be integrated in the Privacy and Security initiative?

12. Motions
  - **Motion #1**
    - To approve the 2016 Annual Report
    - The Motion is approved by unanimous vote of the board members present or represented.
  - **Motion #2**
    - To appoint Mr. Thierry Saint-Bonnet, as Legal Auditor of OW2
    - The Motion is approved by unanimous vote of the board members present or represented.
  - **Also to be included in board decisions**
    - Jean Parpaillon is elected Chairperson of the Board and President of OW2

13. Planning of next Board of Directors meetings
- The date of the next meeting of the board will be to be scheduled for around the annual conference:
  - A difficulty because this year the conference falls on a Monday and Tuesday which leaves Sunday or Wednesday for the board meeting.
  - To be discussed by mail.

14. Chairman's concluding comments
- (not recorded)

15. Adjournment
- Meeting is adjourned at 12:05pm CEST.