

Day 1: 20 August 2012

	Time slot	Topics	Objective
1	13:00 – 13:30	Welcome, Housekeeping, Introductions	Orient participants to expectations for meeting
2	13:30 – 14:30	Big picture – goals, objectives, criteria for success	Catalog input from participants and record set of criteria for success
	14:30 – 14:45	Break	
3	14:45 – 15:45	Actors, Roles, and Goals	Define roles and articulate goals of actors in Trademark Clearinghouse processes
4	15:45 – 16:30	Review of Project, Requirements, Fee Structure, Q&A	Provide brief review of background and project activities.
5	16:30 – 18:30	Sunrise Discussion	Consideration and discussion of current and proposed modeling alternatives
	18:30 – 19:00	Break	
6	19:00 – 20:00	Sunrise discussion continued	Consideration and discussion of current and proposed modeling alternatives

Day 2: 21 August 2012,

	Time Slot	Topic	Objective
7	8:00 – 8:30	Fee Structure discussion	Update on possible fee structures and alternatives
8	8:30 – 10:30	Trademark Claims discussion	Consideration and discussion of current and proposed modeling alternatives
	10:30 – 10:45	Break	
9	10:45 – 12:15	Trademark Claims discussion continued	Consideration and discussion of current and proposed modeling alternatives
	12:15 – 13:00	Lunch	
10	13:00 – 14:00	Trademark Claims discussion continued	Consideration and discussion of current and proposed modeling alternatives
11	14:00 – 14:30	Fee structure continued	Review fee structure for any adaptations needed based on models
	14:30 – 14:45	Break	
12	14:45 – 16:00	Closeout and Next Steps	Review and discussion of any parking lot issues. Review inputs from sessions 2-3 against meeting outcomes. Review agreed next steps.