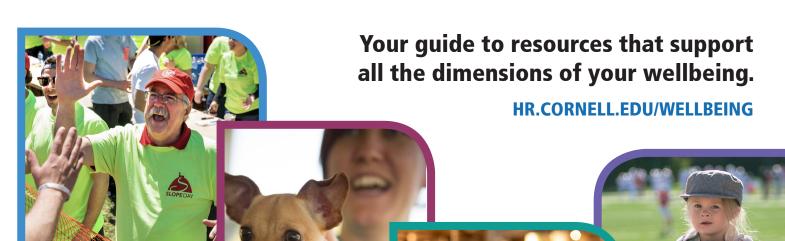
# EMPLOYEE WELLBEING at CORNELL









Mary Opperman CHRO and Vice President Division of Human Resources



Dear Colleague,

During your time with Cornell, we want you to be well and THRIVE.

Cornell invests in benefits, programs, and services to support employee wellbeing. This guide features a wide range of university (and many community!) resources available to support you in various dimensions of your wellbeing.

As you browse this guide, which is organized around Cornell's Seven Dimensions of Wellbeing model pictured below, you'll find many resources cross-referenced in multiple dimensions. This illustrates the multifaceted nature of wellbeing. It is often non-linear in nature, and our most important elements shift as our work and personal lives evolve.

We experience wellbeing both personally and as members of our various communities, including our work community. We each have opportunities to positively contribute to Cornell's culture of wellbeing as we celebrate our colleagues' life events, support one another during difficult times, share resources, and find creative approaches to how, where, and when work gets done.

Behind this page is a "quick start directory" of Cornell wellbeing-related contacts. Please save this page and reach out any time you need assistance!

Although some of these resources are specific to Cornell's Ithaca campus, we recognize and are continuing to focus on expanding offerings to our employees in all locations.

Thank you for all of your contributions and please remember to invest in your wellbeing!

# **Employee Wellbeing at Cornell**

# **»Quick Start Contacts**

# **HR Services and Transitions Center (HRSTC)**

hr.cornell.edu/benefits-pay | hrservices@cornell.edu | 607-255-3936 TTY (711) 395 Pine Tree Road, East Hill Office Building, Suite 110

# Work/Life, Human Resources

hr.cornell.edu/wellbeing | worklife@cornell.edu | 607-255-0388 395 Pine Tree Road, East Hill Office Building, Suite 130

# **Cornell Wellness**

wellness.cornell.edu | wellness@cornell.edu | 607-255-5133 305 Helen Newman Hall

# Faculty and Staff Assistance Program (FSAP)

fsap.cornell.edu | fsap@cornell.edu | 607-255-2673 312 College Avenue, Suite A

# **Department of Inclusion and Workforce Diversity (DIWD)**

diversity.cornell.edu | 607-255-3976 | 150 Day Hall

# **Organizational Development & Effectiveness (ODE)**

hr.cornell.edu/professional-development | org\_dev@cornell.edu | 607-254-6400

# **Cornell Transportation**

fcs.cornell.edu/parking-and-transportation | transportation@cornell.edu 607-255-4600 | 116 Maple Avenue

# **Cornell University Police Department (CUPD)**

cupolice.cornell.edu | 607-255-1111 | 117 Statler Drive, G2 Barton Hall

# **Environmental Health and Safety (EHS)**

sp.ehs.cornell.edu | askEHS@cornell.edu | 607-255-8200

# Find your HR Representative:

hr.cornell.edu/about-hr/hr-contacts-college-and-unit

# More resources at:

hr.cornell.edu/wellbeing



cuinfo.cornell.edu for the latest news!



cornell.edu/maps to navigate campus!



# **Wellbeing Resources**

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# Resources to help you maintain good health through medical care, diet, exercise, and rest.

# **Health Insurance**

Cornell's comprehensive health plans provide quality care options focused on preventative health care and treatment. Plans include health insurance, dental and vision insurance, and prescription drug coverage. Information is available at the HR website and consultations are available through the HR Services and Transitions Center.

East Hill Office Building, Suite 110 607-255-3936 | hrservices@cornell.eduhr.cornell.edu/benefits-pay/health-plans

Visit • Financial section for information about:

- Tax Savings for Health Care
- Life and other insurance options
- Bus Transportation to NYC for Medical Care

# **Cornell Health**

Employees have access to select services from Cornell Health, including:

- Physical and massage therapy
- Pharmacy
- Travel services
- Allergy shots
- Occupational Medicine
- Flu vaccination clinics (free for employees)

If an employee incurs an injury or illness on campus, Cornell Health can provide first aid/stabilizing care, consultation, and referrals to local urgent care providers. **Weill Cornell Medical College** 

One of the best perks of working at a world-class medical institution is access to world-class physicians, resources, and care! Learn about the Weill Cornell insurance plan.

hr.cornell.edu/benefits-pay/health-plans/endowed-healthplans/weill-cornell-medicine-ppo WCMC Referral Center - 646-962-2000

# **Cornell Wellness**

Offers a variety of services and educational opportunities in the areas of fitness, nutrition, and general health to empower individuals to make healthy choices. Most services are free to employees and retirees, though a membership fee is required for recreational fitness facility access (fee is waived for members of the endowed Cornell Plan for Healthy Living). Flexible appointment times, locations, and formats are available.

#### Services:

- Free and confidential nutrition, fitness, and general health and wellbeing consultations
- Lectures, workshops, events, challenges, and health campaigns
- Exercise videos and cooking/food demonstrations
- Wellness Recreation Membership perks including access to fitness centers, pools, group fitness classes, and more

305 Helen Newman Hall | 607-255-5133 wellness@cornell.edu | wellness.cornell.edu

**Campus Recreation** 

Many recreation activities and physical exercise opportunities are available. Visit the respective facility website for current hours and fees.

**Bowling** 

The Helen Newman Bowling Center features 16 bowling lanes with a pro shop, food/beverage lounge, and arcade games. Individual and group lane rentals are available.

Helen Newman Hall 163 Cradit Farm Drive recreation.athletics.cornell.edu/bowling

**Rock Climbing** 

The Lindseth Climbing Center is an indoor rockclimbing facility located in Bartels Hall with 8,000 square feet of bouldering, top-roping, and lead climbing. Lessons available.

> B01 Bartels Hall coe.cornell.edu/lindseth-climbing-center-and-noyes-k2bouldering-wall

Ice Skating

Lynah Rink, home of the Cornell Big Red ice hockey teams, offers public skating beginning in September.

536 Campus Drive | 607-255-3793

**Swimming** 

Open lap swim hours are offered at Helen Newman Hall and Teagle Hall pools (Cornell Wellness membership needed).

Helen Newman Hall 607-255-8164 Teagle 607-255-1318 recreation.athletics.cornell.edu/hours-facilities/pool-hours

**Cornell Outdoor Education (COE)** 

COE programs enhance performance and success in the workplace by placing participants into handson learning situations. These experiences promote constructive assessment of individual and group performance and develop personal growth.

B01 Bartels Hall | coe.cornell.edu

**Disability & Accessibility** 

Cornell is committed to providing an accessible and welcoming environment for employees with disabilities and encourages all members of the community engage in shared responsibility for accessibility of programs, services, and activities.

accessibility.cornell.edu

**Disability Accommodations** 

Employees with a qualified disability who need assistance to complete their work can apply for a disability accommodation. Employees can begin the process with their supervisor, local HR representative, or by contacting Medical Leaves directly. Approved workplace accommodations are funded centrally

so individual departments do not incur additional expenses for accommodating an employee.

hr.cornell.edu/benefits-pay/leaves-disability/disability-accommodations

**Transportation** 

Employees may use their Cornell ID to ride TCAT buses any time they run, anywhere they go. Employees with accessible parking needs may choose from the AP or PO permit options. To facilitate movement on campus during the workday, Cornell will provide free door-to-door transportation via Red Runner to employees with disabilities who are participating in university activities or taking advantage of the benefits of employment at Cornell. Examples of eligible rides include transportation to and from meetings, seminars, trainings, and wellness programs. To request a ride:

607-254-8293 | redrunner@cornell.edu fcs.cornell.edu/content/accessible-transportation-options

**Disability Colleague Network Group** 

Visit • Cultural section for details.

Finger Lakes Independence Center (FLIC)

FLIC coordinates care, resources, and equipment for individuals with disabilities and assists with accessibility and inclusion. They have a lending closet of tools and equipment that can be explored and borrowed.

215 Fifth Street | 607-272-2433 info@fliconline.org | fliconline.org

# Leaves

Cornell's Medical Leaves Administration helps coordinate resources to enhance the health and wellbeing of employees and maximize the quality of work/life while minimizing the negative impact of illness/disability. A variety of leaves are available - visit the website for the full array.

hr.cornell.edu/benefits-pay/leaves-disability

**Short Term Disability (STD)** 

Provides benefits and partial compensation when an employee is unable to work for qualified health reasons. Qualified employees may use health and personal leave and vacation time to supplement the other 50% pay. There is a maximum of 26 weeks (approx. 6 months) in any 52 week period.

Long Term Disability (LTD)

The LTD Plan provides an important financial safety net to eligible employees unable to work because of debilitating illness or injury. Contract College employees are encouraged to enroll and pay a nominal fee. Endowed employees are enrolled in long-term disability coverage automatically.

Family Health Leave Visit • Relationships section.

# Musculoskeletal Injury Prevention Program & Ergonomics Resource Center

Ergonomics assessment, training, and planning services are available to the university community free of charge. The Ergonomics Resource Center provides a state-of-the-art environment stocked with equipment and resources to maximize productivity and comfort.

hr.cornell.edu/benefits-pay/leaves-disability

# **Food and Dining**

# **Cornell Dining**

An award-winning university dining program, Cornell Dining operates 29 on-campus eateries, including All You Care to Eat dining rooms, cafés, coffeehouses, food courts, and convenience stores!

dining.cornell.edu

#### MealChoice

This debit plan is designed exclusively for employees. In addition to a 10% discount at retail locations, it provides convenient, cash-free access to Cornell Dining eateries, campus vending machines with card readers, and Ithaca-area restaurants participating in City Bucks (employee ID needed). Lunch meals in Cornell Dining's 10 All You Care to Eat Dining Rooms are only \$7.50. Employees are automatically enrolled in this program.

### Take Us Home Meals

Gives employees the option of convenient homestyle dinners, already cooked and ready to eat. No preordering required! Use your MealChoice plan and receive 10% off. Choose a meal at any of the following locations:

- Bear Necessities (Robert Purcell Community Center)
- Mattin's Café (Duffield Hall)
- Café Jennie (The Cornell Store)
- Amit Bhatia Libe Café (Olin Library)
- Trillium (Kennedy Hall)
- Jansen's Market (Noyes Community Recreation Center)
- Green Dragon (Sibley Hall)

A partnership of Cornell Human Resources and Cornell Dining.

Food Pantry

Visit the **Financial** section.

#### **Farmer's Markets**

Farmer's Markets are hosted at Cornell on the Ag Quad (fall) and East Hill (summer). Employees who purchase a share in a local partnering CSA (Community Supported Agriculture) receive a weekly portion of the farm's products, available for pick-up at a Farmer's Market or other on-campus location.

# Transgender Inclusion & Resources

Cornell is committed to creating a safe and respectful campus for all members of the community, including those of all gender identities and expression.

# Cornell Guide to Transitioning & Gender Affirmation in the Workplace

Provides guidance on updating information in university systems, resources, and suggested steps for working with supervisors and colleagues.

diversity.cornell.edu

#### **Health Insurance**

Endowed health plans cover benefits for transgender, transsexual, and gender nonconforming enrollees. Coverage includes therapy and certain medical procedures related to gender identity confirmation procedures.

hr.cornell.edu/benefits-pay/health-plans

# **Map of Universal Restrooms**

cornell.edu/about/maps/?overlays=AllGender

# **Ithaca Transgender Group**

Visit • Mental section for details.

Safety

There are several departments responsible for emergency preparedness, environmental health/safety, and overall public safety. If you are concerned about the safety of another employee or a student, visit • Mental section in addition to the following resources.

# **Cornell University Police Department (CUPD)**

CUPD operates 24 hours/day, 365 days/year. It is the oncampus 911 liaison and a primary emergency response agency. In an emergency, contact the Cornell Police:

- Dial 911 from any campus phone
- Call 607-255-1111
- Pick up a Blue Light telephone

G2 Barton Hall | 607-255-1111 | cupolice.cornell.edu

# Blue Light Emergency Phones & Escort Service

There are over 1,000 Blue Light and emergency phones on the Cornell campus. When a Blue Light Escort is requested, two members of the Cornell University Police Auxiliary accompany the requestor to destinations on or near campus. To request an escort team, call 607-255-7373, or use one of the Blue Light phones on campus. The service operates from dusk to dawn every day during the fall and spring semesters.

cupolice.cornell.edu

**Weather Emergencies** 

In the event of an adverse weather condition such as a blizzard or ice storm, the Operating Status website will display updates. Condition updates such as delayed university openings and closings as well as road closings are available at this site.

emergency.cornell.edu

**Environmental Health and Safety (EHS)** 

EHS provides training and guidance in laboratory safety, occupational safety, environmental compliance, fire safety, event safety, and emergency preparedness and response. Personal safety trainings on CPR, AED, first aid, Stop the Bleed, and fire extinguisher are available thru CULearn (Visit Occupational section).

EHS also offers a Reproductive Health Program to ensure that task duties do not result in unsafe exposures to reproductive hazards. Employees and students who are contemplating having children, pregnant, or nursing may schedule a reproductive health evaluation of their work and research areas.

607-255-8200 | askEHS@cornell.edu sp.ehs.cornell.edu

**Gorge Safety** 

The two gorges that run through the Cornell campus — Cascadilla and Fall Creek — represent more than 10,000 years of beauty! They help to make Cornell one of the world's most iconic campuses. Practice respect and safety at all times when hiking or using the trails. Swimming is strictly prohibited in Cornell's gorges.

gorgesafety.cornell.edu

# **Emergency Notifications**

Sign-up to receive emergency alerts at...

emergency.cornell.edu/alert/

#### **CornellALERT**

The notification system sends voice/text messages to registered phones in the event of a threat. Such incidents include dangerous weather, explosive devices and active shooters, and changes to the university's operating status. Phones must be enrolled to receive messages. Alerts are sent to the Cornell email addresses of the campus community and cannot be opted out of.

#### **Crime Alerts**

Crime Alerts are timely warning messages of reportable crimes that may pose a threat to the Cornell community. Their purpose is to provide information on how to protect against a specific threatening circumstance. Alerts are sent to the Cornell email addresses of the campus community and cannot be opted out of.

Rave Guardian App

This free app enhances personal safety on and off campus by turning any smartphone into a personal safety device. Free for employees and students.

cupolice.cornell.edu/campus-safety-security/rave-guardian-app/

# Sexual Harassment, Misconduct & Assault

# Sexual Harassment and Sexual Assault Response and Education (SHARE)

The SHARE website provides information on reporting, services, support, education, and advocacy related to all forms of sexual misconduct.

share.cornell.edu

#### Title IX

Any employee who has concerns about sexual or related misconduct — including gender-based harassment, sexual harassment, sexual assault, domestic and dating violence, stalking, sexual exploitation, or other forms of sexual misconduct — is encouraged to seek assistance from a Title IX Coordinator. Coordinators will provide information on resources and options to address concerns.

150 Day Hall | 607-255-2242 TitlelX@cornell.edu | titleix.cornell.edu

**Victim Advocacy Program** 

Provides confidential and free assistance to members of the Cornell community who are victims of harmful, threatening, or violent incidents. The advocates offer support and accompaniment to meetings or court hearings and serve as a liaison and connect individuals to resources for counseling, advising, or reporting.

110 Ho Plaza | 607-255-1212 victimadvocate@cornell.edu health.cornell.edu/va

### **Domestic Violence at the Workplace**

Campus and local resources are available to Cornell staff in need of assistance as a result of domestic violence. Visit • Relationships section for details.

Support Networks

Visit • Mental section for details about the following groups:

- Cornell Caregiver Support & Education Network
- Cornell Cancer Support Group

# Cancer Resource Center of the Finger Lakes

CRCFL provides assistance to anyone touched by cancer. Information, emotional support, problem-solving resources, and exercise classes for individuals, families, and children are available.

612 W State Street | 607-277-0960 info@crcfl.net | crcfl.net



# Resources to help you with self-awareness, hopefulness, and agility in dealing with life challenges.

# **Counseling & Advising**

Faculty and Staff Assistance Program (FSAP)
The Cornell FSAP provides brief counseling and support tailored to meet the unique needs of employees.
Guidance and support is available to benefits-eligible employees, visiting scholars, postdoctoral fellows/ associates, retirees, and their spouse/partners to address issues affecting their personal work/life. The FSAP strives to be inclusive of the many cultures, experiences, and practices represented among its clients.

Services are free, confidential, and provided by credentialed counselors in-person in Ithaca's Collegetown neighborhood, or in one of four satellite locations in Ithaca or Geneva. Remote consultations can also be arranged.

312 College Avenue, Suite A 607-255-2673 | fsap@cornell.edu | fsap.cornell.edu

#### eni Confidential Counseling Services

Employees may receive up to three visits from eni Confidential Counseling. The program is available 24/7 for any issue. Licensed mental health professionals provide counseling in person or over the phone for a variety of work/life stressors related to marriage, family, substance abuse, depression, grief, health, and more.

1-800-327-2255 hr.cornell.edu/benefits-pay/health-plans/counseling

# Office of the University Ombudsman

The office offers a safe place where Cornell students and employees can speak confidentially about an issue or a conflict and obtain guidance. Visitors can discuss academic and workplace concerns in an open and candid manner without fear of reprisal. The office is available to all students and employees affiliated with all units of Cornell, excluding Weill Cornell Medicine.

118 Stimson Hall | 607-255-4321 ombudsman@cornell.edu | ombudsman.cornell.edu

# **Cornell Wellness**

Visit **Physical** section for more information about the Cornell Wellness program!

### **Meditation and Guided Relaxation**

Mindful meditation is a technique to slow the mind, calm the body, and enhance brain development. Guided meditation is available in video, audio, and app formats. Learn different styles of mindfulness to reduce stress, increase productivity/energy, and improve immune function.

305 Helen Newman Hall | 607-255-5133 wellness@cornell.edu | wellness.cornell.edu

# **Time Away & Flexibility**

# **Paid Time Off and Leave Options**

Everyone needs time away from work to rest, rejuvenate, give care, and/or spend time recovering from medical concerns. Cornell provides eligible employees with generous time away from work options, including paid vacation and health and personal leaves.

hr.cornell.edu/benefits-pay/pay-time/time-off

Flexible Work Arrangements

Cornell integrates the use of workplace flexibility as a standard business practice as appropriate for the position, department, and employee. Flexible work arrangements are intended to help employees work when/where they are at their best while also meeting department goals/needs. Employees may speak with their supervisor, HR representative, or request a consultation with Work/Life in Human Resources.

hr.cornell.edu/benefits-pay/pay/flexible-work

# **Self-Reflection & Support**

Visit • Cultural section for resources on inclusion and belonging at Cornell.

# **Body Positive Cornell**

In partnership with The Body Positive, TM BPC promotes holistic wellness practices that increase physical, mental, and emotional health using a weight-neutral, self-empowerment model. Groups are offered in the fall and spring semesters.

health.cornell.edu/initiatives/community-initiatives/bodypositive-cornell

**Cancer Support Group (CRC)** 

The CRC and Work/Life in Human Resources host a monthly support group on campus for members of the Cornell community who have been diagnosed with or have had cancer.

hr.cornell.edu/wellbeing/physical/cancer-support-group

**Caregiver Support & Education Network** 

Cornell employees caring for an adult family member, spouse, or friend are invited to join the CSEN for monthly meetings focused on strategies and tools for coping with stress, caregiver guilt, and burnout.

hr.comell.edu/wellbeing-perks/elder-adult-care/caregiving-workshops

**Ithaca Transgender Group** 

Cornell's LGBT Center, Ithaca College's LGBT Center, and Out for Health jointly support a transgender support group for people in the Ithaca area. The group is a confidential, peer-led support group. If you identify as transgender, gender-queer, or fall anywhere along the gender spectrum, you're welcome!

outforhealth.org/support-groups-events/

# **Notice & Respond: Bystander Training**

Cornell's bystander intervention programs help employees and students learn how to safely and appropriately offer help when others are in distress.

health.cornell.edu/initiatives/skorton-center/

# Soup & Hope

Dozens of Soup & Hope speakers have touched, inspired, motivated, and stirred the hearts of those who gather during the winter months at Sage Chapel. Stories have come from a wide range of Cornell employees, students, alumni, and community members. They are shared over bowls of hot soup and bread. Soup & Hope is a time to learn and recharge.

scl.comell.edu/identity-resources/comell-united-religious-work/ programs-comell-united-religious-work

# **Wellbeing Breaks**

### Let's Meditate

Free, guided, mindfulness meditation series sponsored by Cornell Health, in collaboration with numerous campus partners. Meditation sessions are held daily Monday-Friday at various campus locations throughout the fall and spring semesters. Open to all members of the Cornell community, including students, faculty, and staff of all ages, genders, sizes, shapes, and abilities.

health.cornell.edu/meditate

#### Nature Rx @Cornell

This growing movement is based on the premise that time spent in nature is therapeutic and contributes to personal wellbeing. Explore Cornell's beautiful natural areas!

- Sapsucker Woods
- Cornell Botanic Gardens
- Cornell Gorges Cascadilla and Fall Creek
- Campus Gardens A.D. White Garden, Minns Garden, Willard Straight Rock Garden

naturerx.cornell.edu

# **Restorative Spaces**

Take the time to replenish your spirits or recharge by visiting one of the spaces below:

- Anabel Taylor Hall Chapel & Meditation Room
- Sage Chapel
- Purcell courtyard between Myron Taylor Hall and Anabel Taylor Hall
- Muslim Prayer Rooms
   Male 218 Anabel Taylor Hall
   Female 219 Anabel Taylor Hall

scl.cornell.edu/identity-resources/office-spirituality-and-meaning-making/restorative-spaces

Family & Children's Services of Ithaca (FCS)

FCS is the leading provider of mental health care and related social services for people of all ages in Ithaca. Dedicated staff help to heal traumatized and hurting children, strengthen individuals and families, and provide hope and recovery for those battling mental illness.

127 W State Street | 607-273-7494 | fcsith.org

# Mental Health Association of Tompkins County

The association aims to meet the needs of county residents in the areas of mental health, developmental disabilities, and chemical dependency by providing prevention and early detection, comprehensively planned care, treatment, and rehabilitation services.

201 E Green Street | 607-274-6200 tompkinscountyny.gov/mh

### 211

A service provided by the Human Services Coalition of Tompkins County, 211 connects people in need with service providers according to their situation. Trying to find youth after-school programs? Seeking financial assistance programs? 211 can answer all of these questions and more.

Call 211 or 1-877-211-8667 | iandr@hsctc.org hsctc.org

# **Ithaca Suicide Prevention and Crisis Service**

Provides crisis and after-care support services with a 24 hour hotline, support groups, family sessions, and awareness, prevention, and educational resources.

800-273-8255| info@ithacacrisis.org ithacacrisis.org

Advocacy Center of Tompkins County Visit • Relationships section.

# **Reporting Concerns**

Suggestions listed below are for non-emergencies only. For emergencies, including safety concerns, call Cornell Police at 607-255-1111, dial 911, or visit ● Physical section for additional resources.

# Concerned about the physical/emotional wellbeing of someone?

- Consult with the Faculty and Staff Assistance Program: 607-255-2673
- Explore resources on the Cornell Health website related to student wellbeing

# Witnessed suspicious activity?

- Call Cornell Police at 607-255-1111
- Pick up a Blue Light or other campus emergency phone

# Report bias, harassment, and/or discrimination:

 Complete the "Report an Incident" form at diversity.cornell.edu/policies-and-other-initiatives/biasreporting-cornell

# Speak with someone confidentially

The university offers a number of confidential resources for individuals who are seeking support, counseling, or information about resources and options after an incident of prohibited conduct.

titleix.cornell.edu/resources/confidential

#### **Cornell EthicsPoint Hotline**

Anyone can anonymously report issues at the Cornell EthicsPoint Hotline. This hotline service does not replace or supersede existing reporting methods. The university encourages employees to report concerns of misconduct such as financial reporting or irregularity, internal control, misappropriation, research matters, and intercollegiate athletic violations, through normal lines of communication.

866-293-3077 | hotline.cornell.edu



# Resources to help you cultivate relationships and care for your home and work communities.

# **Connecting with Colleagues**

Network with a world-class community of thriving and passionate colleagues and find staff members across the university ready to help. Use these connections to collaborate with others working in both similar or different fields of interest.

hr.cornell.edu/professional-development

Cornell Colleague Network Groups (CNGs) CNGs offer a way for historically marganizalized community members and their allies to find support, both at Cornell and beyond. Visit • Cultural section for details.

hr.cornell.edu/colleague-network-groups

#### Volunteer

Keep the Cornell community strong and vibrant all over the world! Employees and retirees can find ways to volunteer that fit their life, interests, and connections to Cornell.

hr.cornell.edu/our-culture-diversity/get-involved

More ways to connect!

Visit Occupational section to learn about additional career mentoring and networking opportunities available to employees!

# Pregnancy, Adoption & Parenting

**Preparing for Baby Workshop Series** 

The series is offered on campus, free of charge, each semester. Spanning seven weeks, the series covers a variety of topics including Cornell's benefits/resources, healthy pregnancy/birth choices, post-partum care, breastfeeding, and returning to work as a new parent.

hr.cornell.edu/wellbeing-perks/parenting

#### **Adoption Assistance Grant**

The grant is available to benefits-eligible employees who are pursuing the adoption of a child (up to \$5,000 per adoption, or \$6,000 for a child with special needs).

hr.cornell.edu/wellbeing-perks/parenting

### **Fertility Coverage**

Employees considering fertility treatment are encouraged to review health insurance coverage information and needs with their insurance provider.

hr.cornell.edu/benefits-pay/health-plans

# **Breastfeeding and Lactation Support**

In addition to health insurance for breast pumps and breastfeeding consultations, the university provides time away from work accommodations and 40+ lactation spaces.

hr.cornell.edu/wellbeing-perks/parenting

**Vehicular Child Safety Seat Program** 

Child safety seat inspections and installations are offered by Cornell Police and are by appointment only. CUPD also has a limited number of child safety seats and offers them to families in the Cornell community, pending application approval.

G2 Barton Hall | 607-255-7305 or 607-255-7404 crime\_prevention@cornell.edu | cupolice.cornell.edu

**Parking for Expectant/Nursing Mothers** 

Transportation Services provides a discounted parking accommodation to employees who are in their last 6 weeks of pregnancy and for new mothers wishing to nurse their baby.

fcs.cornell.edu/departments/transportation-deliveryservices/parking/parking-expectant-nursing-mothers

#### Parent Newsletter & e-List

The monthly newsletter distributed by Work/Life in Human Resources shares information about family-friendly events, workshops, and activities sponsored by Cornell. Visit •Connect with Us section to sign up!

**Environmental Health and Safety Reproductive Health Program**Visit **Physical** section.

# **Locating Child Care**

Tompkins County is home to many exceptional child care providers - centers, group home programs, and family care providers. Start your search early and use any of the following resources! Note: Recipients of the Cornell Child Care Grant Program may use any legal care provider, giving employees flexibility to choose the care that works best for their family!

Tip: Join our vibrant parent community e-Lists to ask questions about area child care and get recommendations! Visit • Connect with Us section!

**Child Development Council (CDC)** 

Trained Referral Specialists maintain a database of licensed and registered child care providers to assist parents in finding care. Referral Specialists are also available to answer questions about child care options.

There are many different types of child care programs available. Referral Specialists can explain important differences and similarities between options such as child to adult ratios. They can also explain NY State regulations, and the training required. They also help parents understand child care quality indicators and the components of high quality child care.

607-273-0259 | childdevelopmentcouncil.org Info@ChildDevelopmentCouncil.org

#### Care@Work by Care.com

Looking for a babysitter or a nanny? Cornell provides free Care.com membership to help employees locate and arrange care for children, elders, pets, and the home. After signing-up for an account using an employee ID number, post a position on Care.com and/or search the directory for providers (job postings tend to get the best results!).

hr.cornell.edu/careatwork

#### **Cornell Work/Life Consultant**

The Consultant is available to help employees navigate a variety of family life needs and concerns - including child care. Consultations can occur by phone, virtual meeting, or email!

worklife@cornell.edu | 607-255-1917

#### **Au Pair Locator Services**

An au pair is an individual that is hired, typically from another country, to provide family and home care in exchange for room, board, and a stipend. Several national and international au pair agencies exist to help parents locate care. Popular companies include:

- aupairinamerica.com
- aupairworld.com
- culturalcare.com
- aupair.com

# **Campus Child Care Options**

Cornell Child Care Center (CCCC)
& Emergency Back-up Child Care

The CCCC is accredited and managed by Bright Horizons. It serves 170 children ages six weeks to five years of age. Hours of operation are 7AM to 6PM and the center follows the university calendar. Part-time and full-time schedules are available. Interested families must complete a pre-enrollment form.

In addition to regular enrollment, the CCCC offers limited back-up child care when space is available (preregistration required). Employees may request this care in the event their regular provider is not available. Up to ten days of subsidized care is offered per child.

150 Pleasant Grove Road | 607-255-1010 child-care-preschool.brighthorizons.com/ny/ithaca/cornell

University Cooperative Nursery School (UCNS) UCNS is a part-time, cooperative, play-based nursery school for children ages three to five. Cornell families receive enrollment priority and a sliding fee scale is available.

59 Dart Drive | 607-266-9680 | ucns.cornell.edu

# **Financial Support for Child Care**

**Cornell Child Care Grant Program** 

Cornell helps employees access quality care by subsidizing child care costs. The grant program helps employees pay for child care expenses by granting awards of up to \$5,000 a year, tax-free. The annual application period is typically in September.

hr.cornell.edu/wellbeing-perks/parenting

Tax Savings for Dependent Care

Employees may use a flexible spending account (FSA) to reduce taxable income by setting aside money from their paycheck to use for eligible child care expenses.

hr.cornell.edu/benefits-pay/retirement-finances/flexiblespending-account

**Faculty Dependent Care Travel Fund** 

Tenure track and tenured faculty may apply for up to \$1,000 (\$1,500 for dependent children with special needs) per fiscal year (July 1 – June 30) in qualified, dependent care expenses incurred while traveling for purposes related to advancing scholarship.

hr.cornell.edu/wellbeing-perks/parenting

# **Parenting School-Age Children**

**School Closings e-List** 

An informational e-List which alerts parents of local school closings. Visit • Connect with Us section!

**CUBS Camp** 

Open to youth ages 7-18, the sports school offers week-long summer camps in a variety of sports. Camp staff features college coaches from Cornell. Discounts for early enrollment available.

cornellcamps.com

**Department of Math Opportunities** 

The math department sponsors K-12 math clubs, competitions, and other opportunities for youth.

math.cornell.edu/k12-enrichment

#### **Primitive Pursuits**

A nonprofit 4-H program in partnership with Cornell Cooperative Extension, Primative Pursuits provides leadership and plant-based wilderness skills education to toddlers, youth, and teens throughout the region.

607-272-2292 | primitivepursuits.com

Summer Youth and Teen Programs/Camps
Offered by Cornell Adult University, young people have

opportunities to explore the university while enjoying the fun and friendships of a terrific camp.

sce.cornell.edu/cau/on\_campus/youth\_program.php

Ithaca Youth Bureau Recreation Department

Offers year-round programming for youth and families. Sports, lessons, camps, arts, theatre, and more! The bureau also publishes an annual Summer Camp Guide.

ivbrec.org

# **Saving & Paying for College**

**529 College Savings Plan** 

This program is designed to help families save for their child's education. Employees can enroll for as little as \$15/pay period with after-tax payroll deductions. It also offers an annual New York State income tax deduction for contributions up to \$5,000 for individuals and \$10,000 for married couples filing jointly.

hr.cornell.edu/benefits-pay/education-benefits

Children's Tuition Scholarship Program (CCTS)

CCTS provides the children of eligible Cornell employees a partial scholarship for study at Cornell or other accredited institutions.

hr.cornell.edu/benefits-pay/education-benefits

Parenting Children with Special Needs

Cornell's Work/Life Consultant connects employees to available resources. The Cornell Special Needs e-List is available to connect families (visit • Connect with Us section). And, the Cornell Care.com portal can also be used to find caregivers with special needs experience. Visit the previous page for details about services.

#### Franziska Racker Centers

Provides strength-based support for individuals with disabilities and their families in Tompkins, Cortland and Tioga counties.

racker.org

# **Adult and Elder Care**

**Consultative Help** 

Are you providing care to an aging parent or relative? Turn to Cornell's Work/Life Consultant for help locating resources on campus and in the community. The consultant assists employees regardless of location.

607-255-1917 | worklife@cornell.edu

**Caregiver Support & Education Network** 

Cornell caregivers gather to share the challenges, joys, and resources of caregiving, build connections and find support. Occasionally, speakers join the group and present on topics of interest.

hr.cornell.edu/wellbeing-perks/elder-adult-care

### Care@Work by Care.com

Find care for loved ones using a Cornell-sponsored Care.com membership account. Visit previous page.

Tompkins County Office for the Aging (COFA)

COFA provides information about the array of services available to older adults and their caregivers. Their mission is to help the senior population remain independent in their homes as long as possible and appropriate, and with quality of life and human dignity.

214 W. State Street | 607-274-5482 tompkinscountyny.gov/cofa

Lifelong

Lifelong is a vibrant, active community center for learning, activities, and social groups for adults age 50 and over. They offer a robust range of coordinated activities and learning opportunities for members.

119 W Court Street | 607-273-1511 lifelong@tclifelong.org | tclifelong.org

Love Living at Home (LLH)

LLH is a membership based network that assists seniors in living a healthy, independent life while remaining in their communities throughout the aging process. They offer networking events, social gatherings, assistance with transportation, home maintenance, and personal wellbeing.

215 N. Cayuga Street | 607-319-0162 lovelivingathome.org

# **Family Health & Parental Leaves**

Family Health & Parental Leaves

Employees are eligible for up to 16 weeks of paid family leave to support a range of life events such as childbirth, newborn care, or to care for an ill spouse, child, sibling, or parent. Employees who give birth are eligible for up to six months of time off when factoring in short-term disability for childbirth.

hr.cornell.edu/benefits-pay/leaves-disability

# Academic Parental Leave & Faculty Tenure Clock Stop

Cornell provides up to one semester of partial relief from assigned work responsibilities with full pay for a primary or coequal care-giving parent. This relief may pertain during the semester when a child is born or an adopted or foster child joins the household, or during a contiguous semester. Cornell provides, on notification, an automatic extension of the tenure clock for two semesters.

Academic HR | Day Hall, Suite 130 acadhr@cornell.edu | hr.cornell.edu/academics dfa.cornell.edu/sites/default/files/vol6\_2\_1.pdf

# **Domestic & Intimate Partner Violence**

Resources and support are available to employees who are victims of domestic violence. Work/Life in Human Resources helps employees navigate workplace accommodations that may be needed.

worklife@cornell.edu | 607-255-5298 hr.cornell.edu/wellbeing-perks/self-care/domestic-violence-resources

**Advocacy Center of Tompkins County** 

This local nonprofit center provides help, assistance, advocacy, emotional support, and safety for anyone experiencing domestic or sexual violence.

24/7 Hotline 607-277-5000 info@theadvocacycenter.org | actompkins.org

# **Pets and Animal Care**

Pets are part of the family for many Cornellians, and there are numerous trails, parks, and other places that welcome furry friends. It's also assuring to have a cutting-edge veterinary school on Ithaca's campus!

**Cornell Hospital for Animals** 

The hospital offers employees a discount on select veterinary medical care services. A Cornell ID card must be presented during the appointment.

607-253-3060 | vet-hosp@cornell.edu | vet.cornell.edu

Care@Work by Care.com

Find pet sitters and dog walkers or pet sitting jobs using a Cornell provided premium membership to Care.com.

hr.cornell.edu/careatwork

**Cornell Companions** 

Sponsored by the College of Veterinary Medicine, Cornell Companions is dedicated to the development of the human-animal bond. Human and animal volunteer pairs visit children with disabilities, nursing home patients, and hospital patients.

vet.cornell.edu/about-us/outreach/cornell-companions

#### **Pet CPR Courses**

From experts in the field, learn how to determine if a pet needs CPR, how to do chest compressions, and how to perform mouth to snout ventilation.

ecornell.com/courses/veterinary-medicine/pet-cpr/

#### Pet Insurance

Visit **Financial** section.

**Tompkins County Dog Park** 

The dog park is a 4.8-acre area located within the Allan H. Treman State Marine Park at the south end of Cayuga Lake in Ithaca. There are separate fenced areas for big dogs and small dogs.

805 Taughannock Blvd (Route 89)



# Resources to help you engage with and feel supported by your home and work communities.

# Learn

# Inclusive Excellence Academy (IEA)

Offers programs designed to advance an inclusive educational environment and workplace. Customized seminars are designed for participants at all stages of their understanding of diversity, inclusion, and belonging. Programs incorporate personal narratives from experienced speakers that encourage participants to engage in dialogue, self-reflection, and the development of action-oriented skills that foster a culture of belonging.

diversity.cornell.edu

# Office of Faculty Development and Diversity (OFDD)

Supports faculty and academic staff throughout their careers at Cornell, welcoming them at New Faculty Orientation and offering community, professional development and mentoring programs. The office also works with the academic leadership on programs and policies for faculty recruitment and retention.

facultydevelopment.cornell.edu

# **Center for Teaching Innovation (CTI)**

Supports Cornell's teaching community members through confidential developmental consultations across the academic career span, roles, and disciplines. In addition to instructors, the center teams with departments, schools and colleges, and related units to create and sustain multicultural, rigorous, and vibrant learning environments.

teaching.cornell.edu

# Religion

# **Religious Accommodations**

The university is committed to diversity and nondiscrimination and supports individuals, regardless of religious affiliation. Employees are asked to initiate requests for any desired religious-related workplace accommodation by contacting their supervisor or department chair.

hr.cornell.edu/our-culture-diversity/diversity-inclusion/ religious-accommodation-faqs

### **Cornell United Religious Work (CURW)**

CURW is housed in Anabel Taylor Hall and comprised of over twenty-five affiliated communities that offer programs of worship and social life as well as opportunities to engage in interfaith dialogue.

scl.cornell.edu/identity-resources/office-spirituality-andmeaning-making

For information on faith-based and other restorative locations on campus, visit • Mental section.

# Transgender Inclusion & Resources for LGBTQ

Cornell strives to provide a safe and inclusive work environment for the LGBTQ community. On the following page, learn about the LGBTQ Colleague Network Group. Visit **Physical** and **Mental** sections for details about programs and support services.

#### TIP:

Got kids? Sign-up for the LGBTQ Families e-List to learn about upcoming activities events, and news! Visit

# **Colleague Network Groups (CNGs)**

Cornell sponsors CNGs to help historically marginalized communities find support by providing engaging programs for employees.



# **Disability CNG**

Raises awareness, provides educational resources and support, and offers peer mentorship to those working with short-term or longterm disabilities, their supervisors, colleagues, allies, and other supporters.



# **LGBTQ CNG**

Raises awareness about workplace issues facing lesbian, gay, bisexual, and transgender employees and provides peer networking opportunities.



#### Men of Color CNG

Provides a professional support system within the employee and administrator community to increase the recruitment and retention of men of color.



#### Women of Color CNG

Develops and creates engaging opportunities for networking and professional/leadership development with a particular focus on empowering, recruiting, retaining, and mentoring women of color.



#### **Veterans CNG**

Raises the awareness of issues facing veterans at Cornell and provides a forum for veterans and their supporters to discuss topics of mutual interest and concern.



# Tompkins Connect: Young Professionals

Connects, educates, engages, and inspires young professionals in a culture of social consciousness, leadership development, and volunteerism that benefits Tompkins County.

**Accessibility** 

Cornell is committed to diversity and inclusion with the goal of providing an accessible, usable, and welcoming environment for employees, students, and visitors with disabilities.

Cornell strives to have all members of the Cornell community engaged in shared responsibility for accessibility of our programs, services, and activities.

Visit **Physical** section for information on disability accommodations and resources.

accessibility.cornell.edu

# Veterans & Military Personnel

Cornell is a veteran-friendly employer that provides a supportive and caring environment for individuals building on the skills and experiences of military service while pursuing aspirations. Cornell offers support and resources for its veterans through many departments and benefits in addition to the CNG.

military.cornell.edu

# **Veterans Services of Tompkins County**

Connects local Veterans of the U.S. Armed Forces – and their families – with federal, state, and local resources and provides counseling, referral, and direct assistance.

tompkinscountyny.gov/veteransservices 607-274-5920

# Bias, Discrimination, and Harassment

Cornell is committed to providing a safe, inclusive, and respectful learning, living, and working environment free from unlawful discrimination based on protected categories, such as race, sex, religion, veteran status, and disability.

Policy 6.4 provides the community with the means to address concerns of bias, discrimination, harassment, and sexual and related misconduct.

#### Report

 Complete the "Report an Incident" form diversity.cornell.edu/policies-and-other-initiatives/ bias-reporting-cornell



# Resources to help you manage personal finances to reduce stress and build security.

# **Money Management**

Managing finances is an important skill that should continuously be developed throughout life. Each person has different values, priorities, and methods to balance wants and needs. Here is a start to navigating the financial world and details about benefits and programs available.

# Tax Savings for Health and Dependent Care

Employees may use a flexible spending account (FSA) to reduce taxable income by setting aside money from their paycheck to use for eligible medical care and/or child care expenses.

There are two FSA accounts to choose from: Medical Care FSA, and/or Dependent Care FSA. You may choose one, both, or neither.

An FSA doesn't replace health insurance; it helps save money on health care costs that insurance doesn't cover and/or dependent/child care.

Recipients of a Cornell Child Care Grant must open a Dependent Care FSA to access the funds.

hr.cornell.edu/benefits-pay/retirement-finances/flexiblespending-account

# Insurance

Protect your future and the future of your loved ones by exploring various insurance options.

hr.cornell.edu/benefits-pay/retirement-finances/life-andoptional-insurance-programs

#### Life Insurance

Cornell provides eligible Ithaca and Cornell Tech employees with basic life insurance at no cost. Insurance type and amount varies by benefit plan. CIGNA provides group universal life insurance for eligible employees to supplement their basic life insurance at an additional cost. Employees may sign up for additional group life insurance for themselves, their spouses, their domestic partners, and/or their dependents at any time.

#### **Personal Accident Insurance**

Cigna offers coverage that can help pay your mortgage or children's college if you pass away as the result of a covered accident. It also pays benefits if you are injured in a covered accident.

#### **Long-Term Care Insurance**

RetirementGuard provides access to a selection of policies that can help cover the costs associated with extended long-term care due to a chronic disease or long-lasting disability.

### Auto, Home, and Pet Insurance

Mercer Voluntary Benefits provides group rates for auto, home, and personal property liability insurance, which can be conveniently deducted from your paycheck. Pet insurance is also available through Nationwide Insurance.

#### **Legal Insurance**

Covered services include identity theft, IRS audit/ defense, trusts, powers of attorney, will preparation, and tenant matters/home sales. If you have a legal matter that's not covered, you still receive at least 25% off the normal hourly rate.

### **Health Insurance**

Visit **Physical** section.

# **Saving for Your Future**

Retirement is a significant life transition and Cornell provides resources to help employees plan for it early in their careers. Start by meeting with a counselor in the HR Services and Transitions Center, attending a workshop, or reviewing the Retirement & Beyond booklet.

East Hill Office Building, Suite 110 607-255-3936 (TTY 711) | hrservices@cornell.edu hr.cornell.edu/benefits-pay/retirement-finances/

# **Endowed Employees**

Cornell automatically contributes 10% of your base salary into your Cornell University Retirement Plan (CURP) account. You may also choose to voluntarily contribute to a Tax-Deferred Annuity. Both plans are 100% vested upon enrollment.

### **Contract College Employees**

The NYS Employees' Retirement System (NYSERS) provides employees with retirement, disability, and death benefits. Participation is mandatory for non-exempt regular full-time contract college employees. Participation is optional for other non-exempt CC employees. The SUNY Optional Retirement Program (ORP) is designed to provide retirement income to faculty and exempt contract college employees as an alternative to NYSERS. Eligible employees may also contribute to a Tax-Deferred Annuity Plan.

# **Family Life Benefits**

Visit • Relationships section for information about:

- Child Care Grant
- Adoption Assistance Grant
- Faculty Dependent Care Travel Fund
- 529 College Savings Plan
- Cornell Children's Tuition Scholarship

# **Transportation**

Cornell offers a variety of ways to save money on transportation costs (and reduce carbon emissions!). Visit the Transportation Services website for full details.

116 Maple Avenue | 607-255-4600 transportation@cornell.edu fcs.cornell.edu/parking-and-transportation

# TCAT Bus: Cornell Employee ID Card Privilege

Employees can use their employee ID at the fare box to ride TCAT buses any time they run, anywhere they go. This unlimited ride privilege allows employees more flexibility in planning their commute, and can help reduce the number of vehicle on campus. Regional transit service passengers may be eligible for a discounted, unlimited-ride annual pass.

# Commuter Alternative Program (CAP)

Regular employees working on the Ithaca campus who walk, use transit, cycle, or get dropped off instead of receiving an annual parking permit may request ten, one-day occasional-use commuter program permits during fixed distribution periods.

#### RideShare

The RideShare commuter program is for eligible Cornell employees who do not live in campus housing and share their ride to the Ithaca campus at least three times a week. This formal carpooling arrangement is available to employees receiving university benefits who work in locations where permits are required.

#### Carpooling

Any Cornell community member can join a carpool. Those sharing the ride to campus make their own arrangements for sharing commuting costs. Members must register any vehicle driven/parked on campus.

#### Commuter Support Services

Various programs to help support alternative commuters in providing accommodations to support non single-occupant travel.

fcs.cornell.edu/services/parking-transportation/gettingaround/commuter-support-services

#### Cornell Campus-to-Campus Bus (C2C)

The C2C bus offers executive-class motor coach service between Cornell's Ithaca and New York City campuses seven days a week. The buses are lift-equipped.

Travel assistance to NYC for medical appointments, health care, and other emergencies may be available. Round-trip bus tickets (free of charge) on the Campus-to-Campus bus can be requested by current employees and one spouse/dependent. Contact Work/Life for details.

worklife@cornell.edu | 607-255-1917 hr.cornell.edu/carefund/campus-campus-bus-support

#### **Ithaca Carshare**

A community-based carsharing service, members have self-serve access to cars around Ithaca and Cornell. Membership discounts are available.

ithacacarshare.org

# **Finger Lakes Rideshare**

A county-wide ride matching service available to everyone. Get a one-time ride, form a carpool, or add members to a Ride-Share group!

new.zimride.com/cornell

# **Employee Degree** & Tuition Aid Programs

Visit the **Occupational** section or hr.cornell.edu/benefits-pay/education-benefits

# **Perks and Discounts**

Cornell employees can take advantage of many on-campus conveniences and discounts such as MealChoice (visit **Physical** section), on-campus drycleaning, interest free computer loans, reduced fee Ithaca Airport parking, and more!

hr.cornell.edu/wellbeing-perks/perks-discounts

# **Cornell Cooperative Extension (CCE)**

CCE Tompkins offers free or low-cost workshops, resources, and programs on topics such as personal finance, consumer protection, home repair assistance, and much more. Explore CCE Tompkins or find your county extension office for details.

Tompkins County - ccetompkins.org All Counties - cce.cornell.edu

# **International Faculty & Staff**

Resources for international faculty and staff in the areas of travel, visas, and taxes.

international.globallearning.cornell.edu

# **Cornell Food Pantry**

Free, confidential access to food and personal care items is available to Cornell employees and students. To pre-enroll and learn about the current hours, visit the website.

109 McGraw Place

living.cornell.edu/dine/whoweare/cornell-food-pantry.cfm

# **Cornell's Caring Community**

Below are just a few of the programs that Cornell employees may contribute to, and/or benefit from.

# **Cornell Emergency CARE Fund**

The CARE Fund (Cornellians Aiding and Responding to Employees) provides financial assistance (up to \$1,500) to employees who have experienced a non-recurring sudden or emergency-related financial hardship due to an unforeseen or unavoidable event.



Often these circumstances include house fires, floods, situations related to domestic violence, or a medical situation prohibiting the employee from meeting basic essential needs.

The program is funded through the generous donations of Cornell employees. Gifts can be made through Payroll Deduction, PayPal, or check.

hr.cornell.edu/carefund

# **Cornell Elves Holiday & Backpack Program**

The Elves Program was founded in 1989 to benefit needy children in Tompkins County and the surrounding area. Thanks to hundreds of volunteers, the program has provided clothing, school supplies, and toys to thousands of students from dozens of area schools.

elves.cornell.edu

# **Cornell Professional Clothing Giveaway**

Gently worn professional clothing, business casual, shoes and accessories are collected at Cornell and offered at no cost at least once per year to interested employees.

hr.cornell.edu/professional-clothing-giveaway

# **United Way of Tompkins County (UWTC)**

The UWTC is committed to making positive changes in our community, addressing identified needs, and finding solutions that will positively impact people. The Cornell community plays a substantial role in helping dozens of local nonprofits that assist our friends, neighbors, and families in any given year. Cornell faculty, staff members, students and retirees are generous supporters, providing almost 40% of the United Way's annual funding.

unitedway.cornell.edu



# Resources to help you experience intellectual stimulation and career fulfillment while effectively managing personal life goals.

Career & Professional Development

Employees can take advantage of these tools to set and achieve career goals! Contact Organizational Development & Effectiveness for details.

607-254-6400 | org dev@cornell.edu

**Career Navigator** 

This tool helps Cornell employees to see where they are in the Cornell job family matrix and shows the framework toward advancement and new career areas.

hr.cornell.edu/career-navigator

**Colleague Connections** 

Working at Cornell gives you the opportunity to network with a world-class community of thriving and passionate colleagues! Staff can participate in this mentoring program as a mentee or a mentor.

> hr.cornell.edu/professional-development/careermanagement/network-mentor/mentoring

**Networking Services** 

Cornell provides opportunities for its employees to strengthen their professional and personal experiences through a variety of additional networks.

> hr.cornell.edu/professional-development/careermanagement/network-mentor

#### **Resume Tools**

OptimalResume<sup>™</sup> provides Cornell employees comprehensive tools to develop, manage, and share professional credentials.

cornell.optimalresume.com

**Workday Talent Marketplace** 

Posted in Workday, "Gigs" are short-term, defined projects available to Cornell employees that support on the job experiences. Gigs are a great way to energize your career and expand your skills!

hr.cornell.edu/workday marketplace

### **CULearn**

The portal to online and classroom-based trainings connects employees to training on laboratory/ safety compliance, accounting/procurement systems, technical training, professional skills, leadership and management development.

culearn.cornell.edu

Supervising@Cornell

Whether you've been in a supervisory role for years or are new to management, this free online curriculum provides the latest developments in policy, technology, and programming at Cornell to best support your staff.

hr.cornell.edu/career-management/supervisingcornell

LinkedIn Learning

Cornell employees have unlimited access to this online library of training videos featuring the latest software, creative, and business skills in 2,500 detailed courses.

it.cornell.edu/linkedinlearning

#### SkillSoft

SkillSoft offers free online courses, books, and short videos in analyst research, business skills, compliance, desktop skills, government, IT skills, and more.

it.cornell.edu/skillsoft

#### eCornell

The courses offered by eCornell are available at a discounted rate to employees. Certificates are offered in business management, hospitality and foodservice management, HR, project leadership, and more.

ecornell.com/portal/cu-employee

# Community Learning & Service Partnership (CLASP)

CLASP is a learning program designed to create and support mutual learning partnerships, matching employees interested in pursuing learning goals with students studying adult and community education.

devsoc.cals.cornell.edu/outreach-extension/clasp

# **Educational Benefits**

hr.cornell.edu/benefits-pay/education-benefits

# **Employee Degree Program (EDP)**

Earn a Cornell degree while you work at Cornell! EDP provides benefits-eligible employees with full tuition toward undergraduate and graduate degree programs.

# **Part-Time Study**

Benefits-eligible employees can take advantage of thousands of Cornell classes that will assist career and personal development.

### **Tuition Aid**

This partial reimbursement program provides financial assistance for coursework not available at Cornell but contributes directly to the improvement of knowledge or job-related skills.

#### **School of Continuing Education**

Cornell is dedicated to making educational and experiential opportunities accessible to the broadest possible range of audiences. Take a class, earn a certificate, or go on a trip abroad!

cornell.edu/academics/continuing.cfm

# **Shared Governance Opportunities**

### **Employee Assembly (EA)**

The EA ensures staff involvement and representation in non-academic workplace matters, identifying concerns relating to staff and working with administration to find solutions.

assembly.cornell.edu

### **University Assembly (UA)**

The UA examines matters involving the interest or welfare of a substantial segment of the university community and makes recommendations to the appropriate officers or decision-making bodies.

assembly.cornell.edu

# Faculty Senate (FS)

The FS facilitates communication between faculty and the administration. Elected senators consider questions of educational policy and recommend the appropriate course of action.

theuniversityfaculty.cornell.edu/faculty-senate/

# **Celebrating Achievements**

Supervisors and colleagues can use the Cornell Appreciation Portal to send kudos in real-time! Supervisors can also recognize their staff periodically with small tokens of appreciation in the form of points that can be redeemed through the Cornell Store or Amazon.

Employees who go above and beyond in their work may be nominated for a variety of awards, including:

- President's Awards for Employee Excellence
- Constance E. Cook and Alice H. Cook Awards
- Staff Kudos
- Faculty Awards and Recognition
- George Peter Award for Dedicated Service
- Opperman Award for Staff Advocacy
- Partners in Sustainability Awards

hr.cornell.edu/our-culture-diversity/appreciation-andrecognition/awards

# **Flexible Work Arrangements**

There are a variety of ways that flexible work schedules can be customized to achieve a productive working environment that also supports personal life needs and work styles. Arrangements such as flexible arrival and departure times, remote work, compressed schedules, and job share arrangements may be available. Work/ Life in Human Resources offers consultations to individuals and supervisors.

hr.cornell.edu/benefits-pay/pay/flexible-work

# **Retiree Engagement**

Members of the vibrant retiree community participate in academic and social activities, volunteer, and often return to work part-time in a new field!

#### **Cornell Retirees Association (CRA)**

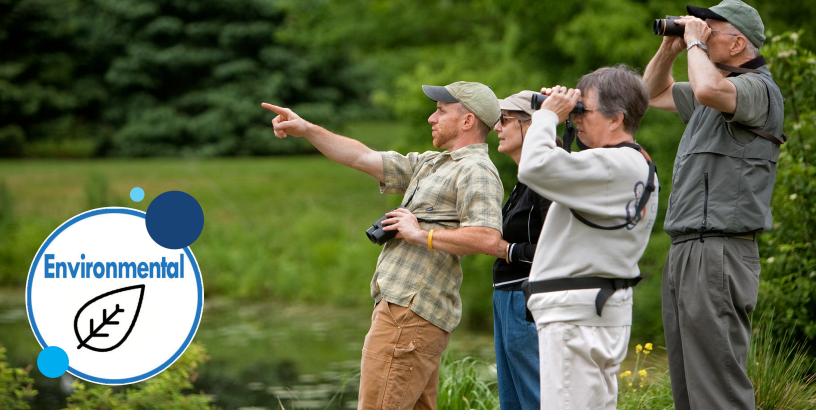
CRA is a networking and activities group for retirees. All Cornell employees automatically become members upon retirement. Membership is voluntary, and there are no annual dues.

hr.cornell.edu/retirees

### Cornell Academics and Professors Emeriti (CAPE)

CAPE fosters social and professional community among retired faculty through varied programs and activities such as a lecture series, endowed research programs, and various volunteer programs.

emeritus.cornell.edu



# Resources to help you make an impact on the quality of your home and work environments, community, and the world we live in.

# **Cornell's Commitment to Sustainability**

The university has been a global leader in sustainability since the early 1880s. It has since led the nation in campus sustainability with reductions in carbon emissions as well as innovative green building designs, spaces, and plans developed in partnership with employees and students to become a carbon neutral campus using 100% renewable energy by 2035.

sustainablecampus.cornell.edu

**Reuse Programs** 

Cornell has a longstanding tradition of reuse of materials through the internal reallocation of university-owned materials as well as the repurposing of surplus materials either by offering these items for sale or by donating them to nonprofit organizations. Campus reuse programs support the local community and can help reduce office costs.

recycle.cornell.edu

**Campus Sustainability Map** 

Over 300 points of interest - from bottled water filling stations to sustainability centers and solar arrays - can be found on campus and in the surrounding Ithaca area. Explore the layers with this interactive online map!

sustainabilitymap.cornell.edu

# Recyclemania

A six week competition in the Spring, Recyclemania challenges universities to focus on recycling and waste reduction. Recyclemania leverages school spirit to motivate employees and students to recycle as well as reduce the university's environmental footprint.

recyclemania.cornell.edu

#### **Green Office Certification**

This certification is a point-based, self-assessment checklist used by offices to review their current practices, set goals to initiate new practices, and be recognized for their efforts in the following areas: community engagement, energy, green events, purchasing, recycling, transportation, and waste.

sustainablecampus.cornell.edu/programs-guides/greenoffice-lab-program

Cornell Outdoor Education Annual Gear Sale
The gear sale is held in December each year, providing

an opportunity to sell and buy used outdoor gear.

coe.cornell.edu/coe-annual-gear-sale

# **Staff Sustainability Champions**

Champions exemplify Cornell's commitment to sustainability by showing leadership or initiative to catalyze sustainable change with actions big and small. Any staff member, at any level of the university, can be nominated and recognized.

sustainablecampus.cornell.edu/programs-guides/recognition-programs/staff-sustainability-champions

#### Nature Rx @Cornell

This growing movement is based on the premise of that time spent in nature is therapeutic and contributes to personal wellbeing. Explore Cornell's beautiful natural areas!

naturerx.cornell.edu

# **Work Environment**

Environmental Health and Safety (EHS) EHS is dedicated to preserving the health, safety, and environment of the Cornell community. Offers programs and services to maintain safe learning, working, and living environments.

sp.ehs.cornell.edu

# Flexibility in the Workplace

Flexible work arrangements, such as remote work and compressed schedules, can reduce an individual's carbon footprint and support the university's sustainability goals. Cornell encourages a culture of flexibility that is aligned to department and individual needs. Consultations available.

hr.cornell.edu/benefits-pay/pay/flexible-work

# Musculoskeletal Injury Prevention Program & Ergonomics Resource Center

Visit • Physical section for details.

# **Virtual Meeting Options and Resources**

Zoom is a web and video conferencing service that provides the ability to have virtual meetings and host and participate in webinars. Featuring polling, breakout rooms, and a wide variety of audio options, Zoom is provided free of charge to all employees.

it.cornell.edu/zoom

# **Student Groups**

#### **Dilmun Hill**

# **Community Supported Agriculture (CSA)**

This student-run farm has been practicing sustainable agriculture on Cornell's campus to supply the Cornell community with farm-fresh produce for more than a decade. CSA members pay for their shares at the start of the growing season and receive their weekly shares of sustainably grown produce and occasional fruit and flowers throughout the season.

cuaes.cals.cornell.edu/farms/dilmun-hill/

#### **Hortus Forum**

Hortus Forum is Cornell's undergraduate horticulture club. Growing a wide variety of houseplants on campus, it holds open plant sales across campus to maintain greenhouse costs, fund educational horticulture trips, service projects, and community social events.

hortusforum.net

# **Transportation**

Visit **Financial** section for a variety of sustainable transportation options.

# Way2Go

Tompkins County's transportation information and learning hub that connects riders with transportation options. Through collaborative workshops, projects, and events, Way2Go helps people save money, stress less, go green, and improve mobility options.

ccetompkins.org/community/way2go | 607-272-2292

# **Cornell Cooperative Extension (CCE)**

CCE engages with the community to solve and respond to key environmental challenges, reduce and make more equitable the use of resources, and inspires respect for natural systems and our reliance on them. Programs on water conservation, smart home energy use, climate change, and earth keeping are available.

Tompkins - ccetompkins.org All Counties - cce.cornell.edu

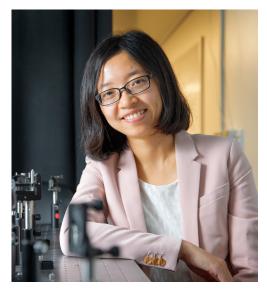


#### TIP:

Sign-up for the Campus Sustainability newletter to learn about Cornell's advancements, upcoming events, and more! Visit

Connect with Us section.



















# Experience Cornell >>

Campus events and unique places. Come explore with us!

# **Annual Celebrations & Events**

# Fall

- Homecoming Weekend
- Judy's Day Family Learning Festival
- Insectapolooza
- Employee Celebration Day
- Benefair (Open Enrollment)
- Annual Cornell Retiree BBQ
- Halloween Happenings
- Thanksgiving Community Dinner
- Cornell Outdoor Education Gear Sale

# **Spring**

- College of Vet Medicine Open House
- Bring A Child to Work Day
- Office Professionals Day
- Employee Celebration Day
- Dragon Day
- Slope Day
- Commencement Weekend
- Bike to Work Day
- Recyclemania

# Summer

- Reunion Weekend
- Staff Development Day
- Dump and Run Sale
- Student Move-In

# **Destinations**

# **Bailey Hall**

Cornell's premiere event venue, Bailey Hall, hosts concerts by the Cornell music program and presentations from various campus organizations. Visit the website for ticket information.

230 Garden Ave. | events.cornell.edu/bailey\_hall

#### **Barton Hall**

The home of the Cornell indoor track team since the 1920s, Barton Hall offers a state of the art track that can be used for personal fitness.

117 Statler Drive | cornellbigred.com/facilities/barton-hall/2

### **Cornell Botanic Gardens**

On 25 acres, the cultivated gardens, arboretum, and natural areas are perfect for a long stroll outdoors.

125 Comstock Knoll Drive | cornellbotanicgardens.org

### **Cornell Cinema**

The cinema screens classic Hollywood and foreign hits, independent titles, documentaries, experimental work, silent films, and cult classics.

104 Willard Straight Hall | cinema.cornell.edu

# **Cornell Dairy Bar**

Taste Cornell ice cream, milk, yogurt, pudding, and Big Red Cheddar! The dairy processing plant supports dairy research and extension programs, processes milk from the Cornell dairy herd, and supplies these products to the Dairy Bar.

180 Stocking Hall | foodscience.cals.cornell.edu

# **Cornell High Energy Synchrotron Source**

CHESS, located in Wilson Laboratory, is a high-intensity X-ray source primarily supported by the NSF. The public is invited to take a look at the scientists and their equipment while experiments are underway.

161 Synchrotron Drive | chess.cornell.edu

### **Cornell Orchards**

A working orchard, vineyard, and fruit farm, Cornell Orchards sells cider and fruit from Cornell's research and teaching plantings as well other local goods at the retail outlet.

709 Dryden Rd. | hort.cals.cornell.edu/about/facilities

#### **Cornell Store**

The online store and main store on central campus carries Cornell clothing, gifts, much more! The oncampus store also offers postal services, passport photos, and TCAT bus passes. Academic pricing on selected technology products for employees along with an interest free payroll deduction option for tech purchases is available.

cornellstore.com

# **Cornell University Library**

Cornell employees have access to many perks through the library system! Use a Cornell ID card to borrow books and other materials such as journals/videos.

library.cornell.edu

**Fuertes Observatory** 

The observatory's public viewing nights are every Friday. Check out the Irving Porter Church Telescope, a historic 12" refractor!

209 Cradit Farm Drive | cornellastrosociety.org/

#### Herbert F. Johnson Museum of Art

The museum is free to all visitors. The permanent collection features more than 35,000 works, spanning six millenia. A variety of family programs are offered.

114 Central Avenue | museum.cornell.edu

# Laboratory of Ornithology & Sapsucker Woods Sanctuary

The lab is a world leader in the conservation and study of birds. Features wooded hiking trails and opportunities to learn about endangered birds.

159 Sapsucker Woods Rd | birds.cornell.edu

### **Liberty Hyde Bailey Conservatory**

The conservatory houses one of several plant collections that make up the Liberty Hyde Bailey Hortorium.

236 Tower Road | conservatory.cals.cornell.edu

### Lynah Rink

Home to the Cornell Men's and Women's Ice Hockey teams, the fans of Cornell hockey are aptly named the "Lynah Faithful!" Public skate times are available.

cornellbigred.com

# **McGraw Tower and Cornell Chimes**

Housed in the historic McGraw Tower, the 21 bells are played primarily by student chimesmasters. Climb the tower's 161 steps to be rewarded with a spectacular musical performance and view of Cornell!

chimes.cornell.edu

### Oxley Equestrian Center

Cornell offers riding facilities, boarding, and private lessons to employees. The center maintains two barns and a heated indoor arena with bleacher seating.

210 Pine Tree Road | cornellbigred.com

# Sage Chapel

The chapel is one of Cornell's most iconic structures since its completion in 1875. In addition to serving as a place of worship, the chapel hosts guest speakers.

147 Ho Plaza | events.cornell.edu/sage chapel

# **Schwartz Center for the Performing Arts**

The center, located in Collegetown, boasts four performance spaces offering shows throughout the year.

430 College Avenue | pma.cornell.edu/schwartz-center

# **Snee Seismograph**

The Snee atrium houses a number of fascinating displays including a seismograph that continuously records ground vibrations of the central Ithaca area.

112 Hollister Dr. | eas.cornell.edu/eas/facilities/snee-hall

# Spacecraft Planetary Imaging Facility (SPIF)

Sponsored by NASA and Cornell, SPIF is one of the nine domestic Planetary Imaging Facilities. The facility hosts education and outreach activities closely related to ongoing NASA space missions of planetary exploration.

122 Sciences Drive | cornellspif.com

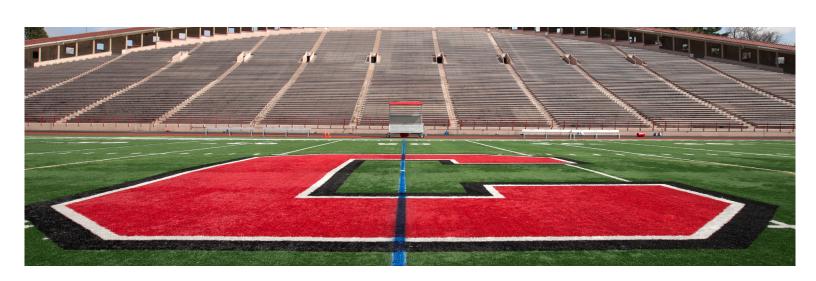
### **Wilder Brain Collection**

This collection of human brains was started in the late 19th century by anatomy professor Burt Wilder and is maintained by the Department of Psychology. Available for viewing on the third floor of Uris Hall.

#### **Veterans Memorials**

Cornellians who have served in the U.S. Military in times of war are honored by several memorials across campus. Many of the memorials are outdoors and are accessible 24 hours a day.

veteransmemorials.cornell.edu



# **Experience Ithaca & Tompkins County**

**Explore the area around Cornell and all it has to offer!** 



#### **Visit Ithaca**

Check out the Ithaca events calendar with information on annual festivals as well as visitor center locations for getting information, maps, and schedules of "all things Ithaca!"

visitithaca.com



#### Live in Ithaca

Take an engaging look at Ithaca & Tompkins County. We believe that our home is one worth sharing, and look forward to having you as our neighbor.

liveinithaca.org



# **Tompkins County Parks** & Recreation

Municipal programs are offered to the residents who live in Tompkins County.

tompkinscountyny.gov/ youth/municipal-recreation



#### **Greater Ithaca Art Trail**

A program of the Community Arts Partnership, the Art Trail provides unique ways to interact with local artists and experience a diversity of art within the community.

arttrail.com



# **Cayuga Waterfront Trail**

The Cayuga Waterfront Trail is an acessible 5.5-mile trail providing an active, non-motorized transportation and recreation way connecting the community's most popular waterfront destinations.

cayugawaterfronttrail.com



#### Ithaca Discovery Trail

From peaceful walks to famous talks, from hands-on fun to genealogical research, there's so much to see and do along the Discovery Trail. The trail promotes understanding of the connections among the arts, science, and the natural world.

discoverytrail.com

# **Connect with Us!**

# **Cornell Event Calendar**

Identify your interest areas, and the Cornell Event Calendar will automatically send you weekly notices of upcoming programs!

Select "Division of Human Resources - Wellbeing" as an interest area and you'll receive information on wellbeing-related events and workshops.

hr.cornell.edu/events

# **Social Media**

Engage with us! Follow these accounts to stay up-todate and highlight your #workingatcornell experience!

- Facebook: facebook.com/cornell facebook.com/WorkingAtCornell
- Instagram: @cornelluniversity instagram.com/cornelluniversity
- Twitter: @Cornell twitter.com/Cornell
- Snapchat: @cornelledu

# Newsletters & Alerts (automatic)

- Blue Light Safety Message
- Faculty & Staff News (weekly)
- Retiree News (monthly)
- ► Emergency Notifications (visit Physical section)

# **Newsletters (opt-in)**

- Chronicle: news.cornell.edu
- Ezra Magazine: news.cornell.edu/ezra
- Wellness: wellness.cornell.edu
- Music Concerts: music.cornell.edu
- Parenting: hr.cornell.edu/e-lists
- ▶ Elder/Adult Caregiving: hr.cornell.edu/e-lists

# e-Lists

Informational lists to keep you up to speed! To subscribe to an e-List, send an email to the below address with "Join" in the subject!

SUSTAINABLECAMPUS-L-request@cornell.edu A news blast about campus sustainability events and programs.

SPECIALCONDITIONS-L-request@cornell.edu News on Cornell's operating status, road closures, construction delays, or unusual events on campus.

# **Family Life e-Lists**

Interactive lists for Cornell families. To subscribe, send an email to the below address with "Join" in the subject!

ADOPTION-L-request@cornell.edu For current, prospective, and adoptive parents.

PARENTS-UNDER6-L-request@cornell.edu For Cornell parents of children ages infant-5.

PARENTS-K12-L-request@cornell.edu For Cornell parents of children ages 5-12.

PARENTS-CLASSIFIEDS-L-request@cornell.edu For selling/buying child releated equipment, toys, etc.

ELDER-L-request@cornell.edu For caregivers of adults.

LACTATION-L-request@cornell.edu For employees who are nursing their children.

LGBTFAMILIES-L-request@cornell.edu For Cornell LGBTQ employees with families.

SCHOOLCLOSING-L-request@cornell.edu Receive notices of area school closings due to inclement weather (not an interactive list).

SPECIALNEEDS-L-request@cornell.edu For Cornell families with children that have special needs.

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For the most recent version, scan the QR code or visit: hr.cornell.edu/wellbeing

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Diversity and Inclusion are a part of Cornell University's heritage. We are a recognized employer and educator valuing AA/EEO, Protected Veterans, and Individuals with Disabilities.

