



AI Scheduling

x.ai connects with all of your calendars and coordinates the best time to meet with your guests.

Share a URL

Share your x.ai URL and let your guests choose a time according to your preferences. Create unlimited URLs for every type of meeting.

From: jen@vendor.com
To: mario@company.com
Time for a product demo?

Hi Mario,
I'd love to walk you through the latest updates to our tool.
Please choose a time from my calendar: x.ai/calendar/jen

x.ai/calendar/jen

Schedule a meeting with Jen

14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

9:00 - 9:30am
 1:00 - 1:30pm
 2:30 - 3:00pm

From: jen@vendor.com
To: liz@company.com, mario@company.com, alex@vendor.com
CC: amy@x.ai

Let's get that training session on the calendar. Amy, please schedule 2 hours in my office at the end of next week with Liz and Mario. Call it "Session 1" and make Alex optional.

Send an email

Email your guests and CC our AI scheduling assistants and they'll coordinate a time that fits everyone's schedules, with zero additional effort.

From: Amy Ingram <amy@x.ai>
To: liz@company.com

Hi Liz
Happy to find time for you and Jen. Please select one of the options:

Wed, May 6th	Thu, May 7th	Fri, May 8th
<input type="radio"/> 9:00 - 11:00 am	<input type="radio"/> 9:30 - 11:30 am	<input type="radio"/> 11:00 - 1:00 pm
<input type="radio"/> 2:00 - 4:00 pm	<input type="radio"/> 3:00 - 5:00 pm	

Jen has suggested meeting at her office: 200 Broadway NY.
[choose a different time](#)

From: jen@vendor.com
To: sam@vendor.com, tony@vendor.com, liz@company.com, nadia@partner.com
cc: amy@x.ai

Amy, please book an hour for a zoom call early next week with our new partner Nadia. We'll need a conference room.

JEN, LIZ, SAM, TONY, NADIA

Schedule instantly

When you schedule meetings with colleagues or with your connections within the x.ai network, meetings get created instantaneously.

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