

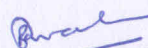
College of Technology and Engineering, UDAIPUR 313001
(Maharana Pratap University of Agriculture and Technology)

Governance Self-Review & Governance Development Plan
(Revised – June, 2015)

The Board of Management of the University, which is an Apex-body, is supported by several other committees that report to it. These are:

- (a) Academic council
- (b) Board of studies
- (c) Research Council
- (d) Finance committee
- (e) Technical Education Quality Improvement Program (TEQIP) Committee

A. PRIMARY ACCOUNTABILITIES				
	PRACTICE	SCORE	SELF REVIEW COMMENT	DEVELOPMENT PLAN (2013-2016)
1	Has the Government Body approved the institutional strategic vision, mission and plan – identify a clear development path for the institution through its long – term business plans and annual budgets?	1	<ul style="list-style-type: none"> • The vision and mission of the college is already in place and has been displayed in all the departments at prominent places and the website of college. • The annual budget of the institute is approved by FC and then by BoM after discussion with members. 	The activities will be carried out consistently within stipulated time frame to realize the objectivity of vision/mission
2.	Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient system of control and accountability to ensure financial sustainability? (Including financial and operational controls, risk management, clear procedures for managing physical and human resources.)	1	<ul style="list-style-type: none"> • Expenditure made by the college, out of the fund received from government and other govt. Bodies, is audited every year to ensure that terms & conditions as laid-out are strictly observed. Audit- report is also sent to government. AUC is also sent to funding agency in case of sponsored research-projects. • There are set rules so far as operational controls in respect of funds is concerned and these rules are adhered to. 	University has initiated process for appointing staff/faculty to strengthen human-resource base.


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			<p>requirement of human resource, inducts them as per requirement after seeking approval from chairman-BoM through registrar office.</p> <ul style="list-style-type: none"> Physical resources are managed/created by Estate-office of the university following the procedure as approved by governing-body, from time-to-time. 	
3.	<p>Is the Government Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions to show that they are broadly keeping pace with the institution they would regard as their peers or competitors to ensure and enhance institutional reputation?</p>	1	<ul style="list-style-type: none"> University has a process in place wherein all faculty members are required to make a presentation on their academic performance made during the year before a committee constituted by chairman-BoM. There is a provision of award in recognition to his/her services. All scientists are required to make a presentation, before research-council, on the research work carried out by them in the projects sanctioned to them. Committee out-lays the future guidelines for the work, if need be. That is how the performance of faculty is monitored. Performance of the students, collectively, in the examination is also discussed in the academic council, BoM meetings. Such meetings are usually held few days before the convocation. Timely completion of semester and declaration of results timely, transition rate, extra-curricular activities, Placement of the students etc. are considered as a key factors so far as scaling performance of an Institution is a point. The college has been awarded as " Outstanding Institution award in North Region" by NITTTR, Chandigarh in 2013 based on its performance in the region. 	This practice will be continued
4.	<p>Has the Governing body put in place suitable arrangements for monitoring the head of the institution's performance?</p>	1	<p>Head of the institution, as per norms, presents his institution's annual achievements and future plans before the members of academic council/BoM as decided by chairman-BoM during such meetings</p>	<p>Measurable objectives with timelines may be defined to review his/her performance.</p>

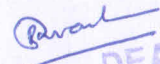
B OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES				
	PRACTICE	SCORE	SELF REVIEW COMMENT	DEVELOPMENT PLAN
1	Does the Governing Body publish annual report on institutional performance?	1	The university brings out an annual report on the activities carried out by it. All Deans/ Directors also present the institutional progress report.	This activity will be sustained in future also
2	Does the Governing Body maintain, and publicly disclose, a register of interests of member of its governing body?	2	Governing body discharges its functions as per the provisions contained in its act. The need to register the interests of the members of its governing body has not been felt.	A proposal may be submitted to this effect before the members of BoM for consideration
3	Is the Governing Body conducted in an open manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance management?	1	Yes, any decision taken by the the BoM is documented and thereafter decisions based on these are sent to the concerned bodies including students, for information and action.	This practice will be sustained

C KEY ATTRIBUTES OF GOVERNING BODIES				
	PRACTICE	SCORE	SELF REVIEW COMMENT	DEVELOPMENT PLAN
1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountability effectively and efficiently, and ensure the confidence of its stakeholders and constituents?	1	The governing body of the university is constituted according to the provision of the act. This includes vice-chancellor, government secretaries, educationists and Deans & Professors who all have a very rich experience	The members of the BoM can be invited to institute on some occasions to appraise them about the development and to interact with faculty, staff and students to further strengthen/inculcate mutual confidence which is of-course there in place.
2	Are the recruitment processes and procedures for governing body members rigorous and transparent?	1	The recruitment of BoM members is on term basis as laid out in the act. The government issues orders with regard to some members	The procedure as laid out in the act will be strictly followed, as is being done currently.

3	Does the Governing Body have actively involved independent members and is the institution free from direct political interface to ensure academic freedom and focus on long term educational objectives?	1	Most of the members of the governing body are actively involved. No political interference prevails and institute has ample academic freedom.	This practice will be continued
4	Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	1	Yes, the responsibility of the BoM, Comptroller, registrar, head of institute is stated clearly in the university act approved by the government. Yes, the responsibility of the chairman of BoM, the member secretary (Registrar) and the Head of institute are stated clearly in the university act approved by the government.	The present practice will be maintained
5	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly of the governing body attend regularly and participate actively?	1	The meeting of the governing body is held regularly. The minutes present a clear evidence in this regard.	The present practice will be sustained

D. EFFECTIVENESS AND PERFORMANCE REVIEW OF GOVERNING BODIES				
	PRACTICE	SCORE	SELF REVIEW COMMENT	DEVELOPMENT PLAN
1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long-term strategic objective and its short -term indicators of performance/success?	3	There is no such practice in place	There is little that can be done on this issue. Some of the members have high profile such as MLA, Secretaries etc.
2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary?	1	On completion of the term of a member, a new member is inducted into governing body complying the regulations in the act. The new member is welcomed and introduced to other members during his/her first meeting. All members continue to get opportunity for further development.	The practice in place will be sustained.

E.	REGULATORY COMPLIANCE			
	PRACTICE	SCORE	REGULATORY COMPLIANCE	DEVELOPMENT PLAN
1	Does the governing Body ensure regulatory compliance and subject to this take all final decisions on matters of fundamental concern to the institution?	1	BoM comply to the regulations contained in university act, framed by ICAR & state govt. from time to time in respect of conducting academic activities, appointing and promoting staff and faculty, provisioning of infrastructure.	This practice will be continued
2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions?1	1	Fee structure for UG & PG programmes is decided by state govt and is adopted by the institute after BoM approves the same. Admission to UG courses is finalized by state govt through state level test strictly following transparency in rules/regulations Salary of staff & faculty is provided by Govt/ICAR. The budget also demonstrates compliance with not-for-profit spirit of the institution.	Not-for-profit status of the institute will be retained
3	Has there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.	3	<ul style="list-style-type: none"> • The college is accredited by ICAR • Our UG programmes are approved by AICTE 	<p>NBA accreditation for 5 UG programmes applied.</p> <p>Proposed to submit NBA accreditation for 1 more UG & all the six (eligible) PG Programme.</p>


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