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COLLEGE OF TECHNOLOGY AND ENGINEERING
Maharana Pratap University of Agriculture and Technology
UDAIPUR – 313001 (India)

No. CTAE/Accts/2016-17/Civil/96-102

Date: 06-01-2017

NOTICE INVITING LIMITED BIDS

BID Ref. No. :CTAE/2016-17/Civil/SEED/LB-09


Date: 06-01-17

Sealed Bids, in prescribe format, are invited on behalf of the Dean, College of Technology and Engineering, Maharana Pratap University of Agriculture and Technology, Udaipur (Rajasthan) for the procurement of Goods (and related services)/Services/Work as listed below and detailed in the Schedule of Supply (Annexure-1), from manufacturers/distributors/authorized dealers/stockiest/registered Bidders/bona-fide dealers upto the Date and Time Specified below. The Bidders or their representative may be present in the bid opening. This bidding document may also be downloaded from our websites www.ctae.ac.in and www.mpuat.ac.in or the website of State Public Procurement Portal www.sppp.rajasthan.gov.in

Brief Description of the Goods/Services/Works:

(Please Refer to the Schedule of Supply (Annexure-1) for Detailed Specification and Special Conditions, if any)

S.No.	Name of the Goods/Service/Works	Approx. Quantity	Estimated Cost (Rs.)
1.	<u>Accommodation, January 19-21, 2017 (Three Nights)</u>		1.90 lakh
	i. Deluxe AC room, Single Occupancy	14 Nos.	
	ii. Deluxe AC room, Double Occupancy	6 Nos.	
2.	Breakfast on Jan. 20-21, 2017	15 Person	
3.	Session Tea/Coffee & cookies, Water(RO), during meeting on January, 20-21, 2017	20 Person (One/ Two times)	
4.	A meeting hall/board room with LCD Projector, Cordless Mike & Sound system.	On 20.01.17 and 21.01. 17	
5.	Meeting Lunch on		
	i. January 20, 2017	15 Person	
	ii. January 21, 2017	25 Person	
6.	Dinner on		
	i. January 20, 2017	25 Person	
	ii. January 21, 2017	20 Person	


(Mr. Toshni (Genrate))

IMPORTANT BID DATA

1.	Procuring Entity's address for Bid Submission, Clarification, and Opening of Bids	Dean, College of Technology and Engineering Administrative Block Udaipur-313001 Telephone No. : 0294-2470837; Fax No.: 0294-2471056, Email: ctaedean@gmail.com
2.	Deadline for Bid Submission	Date : 13.01.2017 (1:00 PM)
3.	Bid Opening	Date : 13.01.2017 (3:00 PM)
4.	Bid Security Amount	Not Applicable
5.	Bid Should remain Valid Upto	30 Days from the Last date of submission of Bids
6.	Redressal of Grievances during Procurement Process	
	(a) First Appellate Authority	Dean, CTAE, Udaipur Phone: 0294- 2470837
	(b) Second Appellate Authority	Vice Chancellor, MPUAT, Udaipur Phone: 0294-2471101

TERMS CONDITIONS:

1. Bid Preparation and Submission:

1.1 The bid/quotation must be submitted on official letter head of the bidder in the enclosed format (Annexure-2) and signed by the Bidder and must be properly sealed in an envelope. On the envelope "Bid for the Accommodation etc. arrangement for SEED-2017" and "Bid Ref. No." must be clearly marked. If the bid is not sealed and marked as required, the Procuring Entity shall assume no responsibility about its consequences including misplacement and premature opening of the Bid.

2. Validity of Quotation:

2.1 Quotation shall remain valid for acceptance for a period not less than 30 days after the deadline date specified for submission.

3. Bid prices

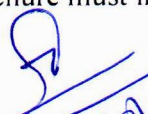
3.1 The rates quoted by the bidder shall be in Indian Rupees only and shall remain fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.2 All taxes like Central/Rajasthan Sales Tax/VAT, Service Tax etc. to be charged extra should be shown separately (along with their rates) falling which the rates quoted by the bidder shall be assumed to be inclusive of all taxes and levies.

3.3 All rates quoted must be FOR destination and should include all incidental charges.

3.4 The goods quoted should be as per the required specification. Any deviations should be mentioned in the quotations.

3.5 Wherever applicable, the Make and Model No. of goods offered and their technical leaflet/brochure must invariably be enclosed, falling which the bid may be rejected.



(for Technical Quotation)

4. Award of Contract/Supply order

- 4.1 The Purchaser will award the contract/Supply Order to the Bidder whose quotation has been determined to be substantially responsive, conform to the terms & condition, and specification and who has offered the lowest evaluated quotation price.
- 4.2 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.


5. General

- 5.1 Quantities given are approximate and the final orders may be place for more or less quantities.
- 5.2 The bids for the items, wherever indicated, will not be accepted without samples.
- 5.3 In all future references the Bid no. must be invariably mentioned.
- 5.4 Normal commercial warranty/guarantee shall be applicable to the supplied goods.
- 5.5 The bidder has to mention their RST/CST/VAT/TIN No. in their quotations otherwise their bids are liable to be rejected.
- 5.6 Payment shall be made against printed, pre-receipted, and pre-stamped invoice/bill mentioning RST/CST/VAT/TIN NO.


DEAN

Copy to:

1. Dr. B.L.Salvi, Convener, Procurement Committee to kindly arrange to upload the Bid Document on the College websites and the State Procurement Portal itself.
2. S.O. Accounts
3. The Tender Notice Board


DEAN

.....Not to be scanned below this line.....

Schedule of Supply/Specific Requirement
BID Ref. No. :LB/2016-17/Civil/SEED/

S.No.	Name of the Goods/Service/Works	Approx. Quantity	Remarks
1.	<u>Accommodation, January 19-21, 2017 (Three Nights)</u>		Can be increased or decreased. Some Guests will come on 19 th evening, some on 20 th morning and will checkout on 21 st and 22 nd . Please quote your rate on the basis of occupancy and in addition to 5-10 local participants.
	i. Deluxe AC room, Single Occupancy	14 Nos.	
	ii. Deluxe AC room, Double Occupancy	6 Nos.	
2.	Breakfast on Jan. 20-21, 2017	15 Person	For approx. 20 persons one times, to be served during meeting in the meeting hall
3.	Session Tea/Coffee & cookies, Water(RO), during meeting on	20 Person	Needed for meeting on Jan. 20, 2017 and on Jan. 21. at 9.00 AM sharp capacity of sitting of 30 persons.
4.	A meeting hall/board room with LCD Projector, Cordless Mike & Sound system.	On 20.01.17 and 21.01.17	Lunch will be served in the lunch Hrs. of the meeting in the hotel premises only as per menu attached in Annexure 3.
	Meeting Lunch on		
	i. January 20, 2017	15 Person	
	ii. January 21, 2017	25 Person	Dinner will be served in the hotel premises only as per menu attached in Annexure 4.
6.	Dinner on		
	i. January 20, 2017	25 Person	
	ii. January 21, 2017	20 Person	

Special Conditions

1. Good hotel having facilities equivalent to three star hotels or higher.
2. All rooms should be in one hotel having good lobby/reception
3. Hotel should not far away from CTAE, Udaipur (within 10 Km range).
4. Number of rooms can be increased or decreased.
5. Tea/Coffee and cookies will be served in the meeting hall during the meeting. Meeting will be followed by a buffet Lunch.
6. If needed Committee member can visit the hotel before placing the order.
7. Attach a Boucher of your hotel/tariff plan with your quotation.

Hotel should have

- Multi cuisine Restaurant/banquet/Conference Halls
- Accept Major Credit Cards/Swimming pool/Shopping Arcade
- Car Rental/Money Exchange Counter/Safe Deposit Box
- Car Parking/Doctor on call/Reception
- Room Service/Travel Desk/Computers with internet connection/Wi-Fi
- Wake up service/laundry and Dry-cleaning services.

(Handwritten signature)
(Mr. Jyoti Gaur)

FORMAT OF QUOTATION
(To be submitted on the Letter head of the Bidder)

S.No.	Name of the Goods/Service/Works	Unit	Quoted Unit rate in Rs. (In Figures and Words)	Taxes (if not included and their rate)
1.	<u>Accommodation, January 19-21, 2017 (Three Nights)</u>			
	i. Deluxe AC room, Single Occupancy	Per Room		
	ii. Deluxe AC room, Double Occupancy	Per Room		
2.	Breakfast on Jan. 20-21, 2017	Per Person		
3.	Session Tea/Coffee & cookies, Water(RO), during meeting on January, 20-21, 2017	Per person		
4.	A meeting hall/board room preferably round table with LCD Projector, Cordless Mike & Sound system.	Per day		
5.	Meeting Lunch on			
	i. January 20, 2017	Per Person		
	ii. January 21, 2017	Per Person		
6.	Dinner on			
	i. January 20, 2017	Per Person		
	ii. January 21, 2017	Per Person		

DECLARATION

- (a) I/We declare that I am/we are Manufacturers/Whole sellers/Sole distributor/Authorized dealer/bonafide dealers in the Goods and Related Services or Services/Works for which I/We have Bid.
- (b) I/We agree to supply the above goods/Services in accordance with the technical specification within the period specified in the Bidding Documents. I /We further agree that are rates, if approved, shall remain valid for further 3 months from the last date of Submission of Quotations.
- (c) I/We have not been debarred by the State Government or the Procuring Entity.
- (d) If this declaration is found to be incorrect or I/We fail to supply goods/Services, then without prejudice to any other action that may be taken, The Supply Order/Bid, if any to the extent accepted, may be cancelled and I/We may be debarred from participating in future bids as per rules.

Signature of Bidder

Name: _____

Contact No. _____

TIN No. : _____


 Charanjeet Gumber

Proposed Veg. Lunch Menu

Soup

Salad (two types)

Main Course

Panner Sabji
Dal
Other Variety (Sabji)
Rice
Raita
Roti

Dessert (Ice cream)

②

CDR Tushar (Guest)

Proposed Non. Veg/Veg Dinner
Roof Top Restaurant/Hotel/Open Lawns

Welocme Drink

Soup (Two type)

Veg Starters (Three type)

Non Veg. Starters (Two type)

Salads (Two type)

Main Course

Makhani Chicken

Paneer Sabji

Veg. Hyderabadi

Daal

Rice

Raita

Dessert (Two Type)

⑦
_____ (for testing quote)