



CONTRACTORS STATE LICENSE BOARD

9821 Business Park Drive, Sacramento, CA 95827
Mailing Address: P. O. Box 26000, Sacramento, CA 95826
800.321.CSLB (2752) | www.cslb.ca.gov | CheckTheLicenseFirst.com

STATE OF CALIFORNIA
Governor Edmund G. Brown Jr.

DATA SERVICES UNIT: 916.255.3975 or 916.361.7497 (fax)

Public Sales Custom Order
Fee: \$245 (Non-Refundable)

IMPORTANT: Review the Record Layout to ensure this is the data you require. The fee is non-refundable.

1. Business Name
2. Contact Name/Responsible Party (Required)
3. Business Street Address (P.O. Box Not Acceptable)
4. City 5. State 6. Zip
7. Phone () Fax () Email
8. File Types (Select ONE): CD/DVD Email
(Select ONE): Formatted Delimited See page 4 for file definitions
*** FOR CSLB USE ONLY ***
A. Received Date:
B. Amount Received & Check No.: /
C. DSU Job #:
D. RC List #:
- CSLB ONLY -
Special Project Newsletter

9. Parameters:
IN GOOD STANDING OR ALL
(A) License Status (Select ONE): Active (A,10) Inactive (I,10) Active/Inactive (X,10) Active (A) Inactive (I) Active/Inactive (X)
(B) License Classification Code(s) or Title(s) (See Attachment), OR Enter "ALL" for all classifications:
(C) Business Type: Sole Owner Partnership Corporation Joint Venture LLC (For All business entities, leave blank)
(D) Date Selection (Select ONE and provide dates): If you do not require specific issuance and expiration information, leave this section blank.
Original Issue Date (OL) - From / / to / / / ("FROM/TO" DATES CANNOT EXCEED CURRENT DATE)
Expiration Date (EX) - From CURRENT DATE to / / / ("TO" DATE MUST BE A FUTURE DATE)
(E) Geographic Selection (Select ONE):
County Codes/Names (See Attachment)
Zip Code/ZC Ranges
Northern CA (NC) Southern CA (SC) All in CA (IC) All in United States (US) All States Out of CA (OC) Foreign Countries (FN) ALL (AL)

10. Disclaimer - Contact Name/Responsible Party:
Contractors State License Board's (CSLB) licensing information will be sent to you as raw data. This data is intended to be used as input to common database software, such as Excel, dBase, FoxPro, etc., for the creation of reports, labels, and special queries.
The Contractors State License Board DOES NOT PROVIDE PROGRAMMING OR TECHNICAL SUPPORT to businesses to develop the specialized processes often required for this data. It is important to understand that the data must be customized or formatted by the technical staff at your business to meet your specific requirements. THE DATA DOES NOT COME IN EXCEL FORMAT.
By signing below, you acknowledge you have reviewed the record layout and confirm your understanding of the type of data you will receive. You also acknowledge the fee is non-refundable and release CSLB of any responsibility for data ordered in error.
Print or Type Name Signature Date

GENERAL INFORMATION

Submit a check for \$245 with the Public Sales Custom Order form to: **Contractors State License Board, Attn: Data Services Unit, P.O. Box 26000, Sacramento, CA 95826. The \$245 fee is non-refundable.**

The information provided is in a text file format (**not Excel**) and includes: currently renewed licenses, contractor license number, business name and address, telephone number, license status, license classification(s), business county, bond company information, and workers' compensation information. **NO BUSINESS PERSONNEL NAMES OR EMAIL ADDRESSES ARE PROVIDED.** To ensure you receive the information best suited to your needs, review the [Record Layout](#) provided on our webpage.

Processing may take a **minimum of 30 working days** from the date Data Services receives the form until the order is completed.

INSTRUCTIONS FOR COMPLETING THIS FORM – PLEASE TYPE OR PRINT LEGIBLY

1. Enter your complete business name.
 2. Enter a contact name/responsible party in the event that we have questions about your order.
 3. Enter a street address only. (**Data is sent via UPS and cannot be shipped to Post Office Boxes.**)
 4. Enter full city name.
 5. Enter state.
 6. Enter Zip code.
 7. Enter phone and fax numbers, and email address.
 8. Check the appropriate box(es) for requested file type(s). (**See page 4 for Formatted and Delimited definitions**)
 9. Identify information parameters (add an attachment, if necessary):
 - (A) **License Status (Select ONE):**
 - **“IN GOOD STANDING”** means the license is CURRENTLY RENEWED and CLEAR, with NO SUSPENSIONS.
 - **“ALL”** includes licenses in good standing, as well as those that are CURRENTLY RENEWED but UNDER SUSPENSION. You may select Active, Inactive, or Both.
 - (B) **License Classification:** Enter requested License Classification Code(s) or Classification Title(s) **OR** enter “ALL” to request all classifications. (See attachment)
 - (C) **Business Type:** Check only if you want specific types of businesses. For ALL business entities, leave this blank.
 - (D) **Date Selection:** Original Issue Date **or** Expiration Date – Select **ONE** and enter the requested dates. If specific issuance or expiration information is not required, leave this section blank.
 - (E) **Geographic Selection (Select ONE):**
 - Enter county code(s) or name(s). (See attachment)
 - Enter specific Zip code(s) **OR** a range of Zip codes. Identify ranges as “from - - - - - to - - - - -.”
 - Select records by region, state(s), or country.
 - All in California – all California contractors throughout the state
 - All in United States – all California contractors with addresses throughout the United States, including California
 - All States Out of CA – all California contractors with addresses in states **other than** California
 - Foreign Countries – all California contractors with addresses in foreign countries only
 - ALL – all California contractors with addresses in foreign countries and the USA, including California
10. **READ THE DISCLAIMER CAREFULLY.** Print or type the name of the person responsible for the request. **A signature and date are required before Data Services can process the order.**

Regarding Section 9 (B): License Classification Titles and Codes

CLASSIFICATION TITLE	CODE	CLASSIFICATION TITLE	CODE
General Engineering	A	Lock and Security Equipment	C-28
General Building	B	Low Voltage Systems	C-7
Asbestos Abatement	C-22	Masonry	C-29
Boiler, Hot Water Heating and Steam Fitting	C-4	Ornamental Metal	C-23
Building Moving/Demolition	C-21	Painting and Decorating	C-33
Cabinet, Millwork and Finish Carpentry	C-6	Parking and Highway Improvement	C-32
Ceramic and Mosaic Tile	C-54	Pipeline	C-34
Concrete	C-8	Plumbing	C-36
Construction Zone Traffic Control	C-31	Refrigeration	C-38
Drywall	C-9	Roofing	C-39
Earthwork and Paving	C-12	Sanitation System	C-42
Electrical (General)	C-10	Sheet Metal	C-43
Elevator	C-11	Sign	C-45
Fencing	C-13	Solar	C-46
Fire Protection	C-16	Steel, Reinforcing	C-50
Flooring and Floor Covering	C-15	Steel, Structural	C-51
Framing and Rough Carpentry	C-5	Swimming Pool	C-53
General Manufactured Housing	C-47	Warm-Air Heating, Ventilating and Air-Conditioning	C-20
Glazing	C-17	Water Conditioning	C-55
Insulation and Acoustical	C-2	Welding	C-60
Landscaping	C-27	Well Drilling (Water)	C-57
Lathing and Plastering	C-35	Asbestos Certification	ASB
Limited Specialty	C-61	Hazardous Substance Removal Certification	HAZ

Regarding Section 9 (D): Date Selection

- **Original Issue Date** – Enter “from” and “to” dates to capture licenses issued within a specific time period. The “from/to” dates cannot exceed the current date.
- **Expiration Date** – Enter a “to” date to capture licenses due to expire in the future. The specified date must be a future date.

If you do not require specific issuance or expiration information, leave this section blank.

Regarding Section 9 (E): County Codes and Names

CODE	COUNTY	CODE	COUNTY	CODE	COUNTY	CODE	COUNTY
1	Alameda	16	Kings	31	Placer	46	Sierra
2	Alpine	17	Lake	32	Plumas	47	Siskiyou
3	Amador	18	Lassen	33	Riverside	48	Solano
4	Butte	19	Los Angeles	34	Sacramento	49	Sonoma
5	Calaveras	20	Madera	35	San Benito	50	Stanislaus
6	Colusa	21	Marin	36	San Bernardino	51	Sutter
7	Contra Costa	22	Mariposa	37	San Diego	52	Tehama
8	Del Norte	23	Mendocino	38	San Francisco	53	Trinity
9	El Dorado	24	Merced	39	San Joaquin	54	Tulare
10	Fresno	25	Modoc	40	San Luis Obispo	55	Tuolumne
11	Glenn	26	Mono	41	San Mateo	56	Ventura
12	Humboldt	27	Monterey	42	Santa Barbara	57	Yolo
13	Imperial	28	Napa	43	Santa Clara	58	Yuba
14	Inyo	29	Nevada	44	Santa Cruz	98	Out of State
15	Kern	30	Orange	45	Shasta	99	Out of Country

