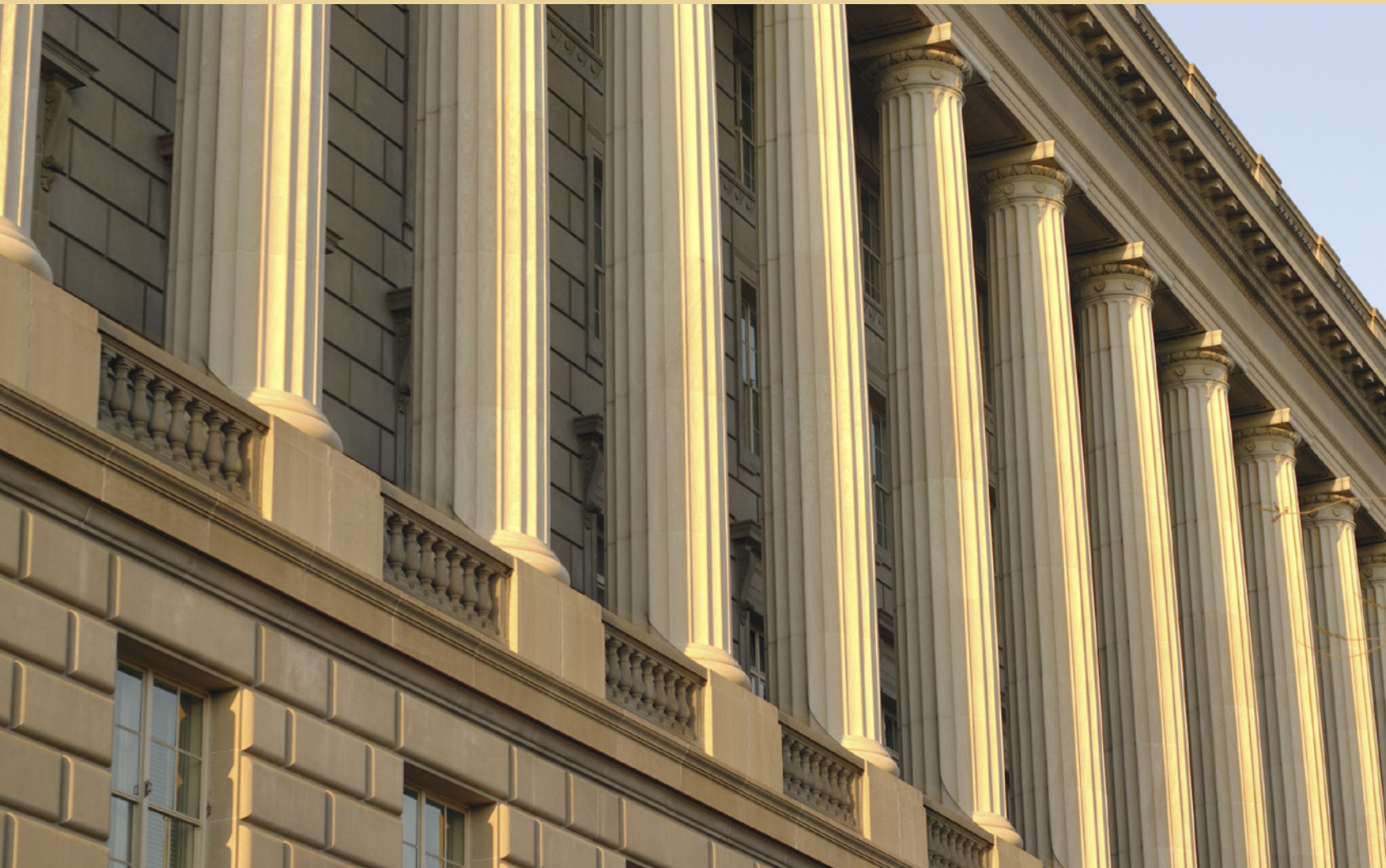




# Affordable Online Training for Risk Pools and City or County Governments

2016 COURSE CATALOG



# 2016 COURSE CATALOG TABLE OF CONTENTS

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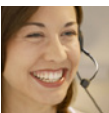
Our courses are designed specifically to meet the needs of local government entities, with material tailored to address the needs of public employees.



## Corrections

Our training provides officers with security information and procedural guidelines that they can use on the job.

- Alcohol Abuse Emergencies in Jails
- Basic Jail Security Principles
- Booking and Admissions
- Classifications of Inmates
- Contraband Control
- Dealing With Stress
- Disciplinary Procedures in a Corrections Setting
- Drug Withdrawal in Jail
- Employee and Confidential Records
- Escorting Inmates
- Ethical Behavior for Corrections Officers
- Fire Prevention and Response for Jails
- Handling Medical Related Issues
- Inmate Correspondence
- Inmate Employment
- Inmate Record Keeping
- Introduction to Jail Liability
- Jail Release Procedures
- Jail Risk Management
- Juvenile Corrections
- Medical Problems of Female Inmates
- Mental Health in Jails
- MRSA in Corrections Facilities
- Nutritional Standards for Corrections
- Patrol Procedures in Jail
- Riot Response for Corrections
- Suicide Prevention
- Supervising Inmates
- Supervising Inmates in Dining Areas
- TEEX Objective Jail Classification (FREE)
- Understanding Hostage Incidents
- Use of Force – Corrections
- Written Communications and Reporting



## Customer Service

- A Welcoming Customer Culture
- Handling Difficult Customers



## Financial Management

- An Introduction to Requests for Proposal
- Basic Math



## Fire Fighting

First Responders learn how to conduct themselves during routine tasks and understand the complexities of fire behavior and fire control.

- Bloodborne Pathogens for First Responders
- Fire Behavior – Fire Growth & Fire Stages
- Fire Behavior – Fire Basics
- Fire Behavior – Types of Fires
- Fire Control – Structural Fires
- Fire Control – Wildfires and Non-Structural Fires



## Grant Writing Assistance

Our Grant Writing instructional videos provide need-to-know concepts and strategies for grant writing.

- Turbo Grants: Fire Grants Help – Grant Writing 101 (FREE)
- Turbo Grants: Police Grants Help – Grant Writing 101 (FREE)



## Health & Wellness

Crucial information about important health-related topics that help you take action to improve your health and fitness level.

- Diabetic Emergencies
- Eating Right for Health & Fitness
- Excited Delirium
- High Blood Pressure – Reducing Your Risks
- Managing your Healthcare
- Pandemic Planning – Elements of the Plan
- Pandemic Planning – Planning Organization
- Public Pools & Public Health
- Sleep and Your Health
- Smoking Cessation
- Stress and Your Health
- Understanding Carpal Tunnel Syndrome
- Understanding Depression and Bipolar Disorder
- Understanding Nutritional Information & Labels
- Understanding Pre-diabetes
- Walking Your Way to Fitness
- Youth Sports Injuries



# Human Resources

Government-specific training that helps you effectively identify, hire, and manage talented employees.

- Cultural Awareness 1
- Cultural Awareness 2
- Dealing with Angry Employees
- Discipline and Termination
- Diversity in the Workplace
- Employee Recognition
- Employee Retention
- Ethical Behavior for Elected Officials
- Ethical Behavior for Local Govt.
- Form I-9 and Employment Eligibility Verification
- Generational Differences
- Handling Angry Employees
- Leadership vs. Management
- Managing Risk in an Aging Workforce
- Parental Responsibility & Youth Sports
- Recruiting Excellent Employees
- The Risks of Social Media
- Sexual Harassment Awareness: AB 1825
- Supervisor Skills 101
- Supervisor Skills 201
- Transition from Peer to Supervisor (update)
- Understanding Child Neglect for Volunteers
- Understanding Domestic Abuse for Volunteers
- Understanding the Family & Medical Leave Act
- Violence in the Workplace
- Volunteers Working with Children & Adolescents
- Workplace Bullying
- Workplace Harassment



# Law Enforcement

Officers learn how to conduct themselves during routine tasks and understand complex law enforcement issues.

- Anti-Bias Training For Law Enforcement
- Arrest Procedures
- Active Shooter: Ambush Awareness and Preparation (NEW)
- Basic Firearm Safety
- Bloodborne Pathogens for Law Enforcement
- Body Worn Cameras for Law Enforcement
- Bomb Threat Response
- Campus Based Training: Clery Act
- Child Abuse Investigation
- Community Policing
- Conducting Strip Searches
- Conflict and Dispute Resolution
- Crisis Management for Law Enforcement
- Distracted Driving for Law Enforcement (NEW)
- Critical Incident Response
- Crowd Control
- Crowd Management
- Dealing with Intoxicated Individuals
- Dispatcher Training
- Dispatcher: Ethics (NEW)
- Dispatcher: Liability and Legal Issues (NEW)
- Dispatcher: Stress Management (NEW)

*Law Enforcement (cont.)*

- Dispatcher Specialized Call Types: Active Shooter (NEW)
- Dispatcher Specialized Call Type: Bomb Threats (NEW)
- Dispatcher Specialized Call Type: Chemical Suicides (NEW)
- Dispatcher: Specialized Call Type-Missing Person/Sexual Exploitation (NEW)
- Dispatcher Specialized Call Type: Sovereign Citizens and Domestic Terrorism (NEW)
- Domestic Violence (NEW)
- Ethics in Law Enforcement
- Evidence Collection, Control and Storage
- Handling Domestic Abuse Calls
- Handling Missing Children Calls for Dispatchers
- Handling Robbery Calls
- Hate Crimes
- HAZMAT First Responder Awareness Level 1
- Implementing a Body-Worn Camera Program
- Interviews & Interrogations
- Introduction to Gangs
- Investigating Methamphetamine Crimes
- K9 Operations
- Law Enforcement Liability
- Litigation Procedures
- Managing Traffic Stops
- Mass Fatality Incident Response
- Methamphetamine & Your Community
- Off-Duty Conduct and Powers of Arrest
- Officer Safety in Domestic Violence Responses
- Presenting Effective Testimony in a Courtroom
- Racial Profiling
- Racial Profiling for Missouri
- Recognition of Child Abuse or Neglect (NEW)
- Risk Management for Law Enforcement
- Safeguarding Your Community from Terrorism
- School Emergencies & Law Enforcement
- School Liaison Officers
- Search & Seizure
- Sexual Harassment Training – Harassment Awareness for LE
- Social Media and Law Enforcement (TCOLE #:3717)
- State and Federal Law Update (Texas Only - TCOLE #:3184)
- Stress Management for Dispatchers
- Suicide Awareness for Law Enforcement
- Synthetic Cathinones & Bath Salts
- Understanding Mental Illness for Law Enforcement
- Use of Force – Law Enforcement
- Using Oleoresin Capsicum
- Vehicular Pursuit
- Working in Minority Communities
- Youth Violence in the Community



# Management

Management practices, planning, customer service, and people skills needed to manage a successful organization.

- Business Continuity
- Coaching with Character
- Crisis Management
- Dealing with the Media
- Disciplinary Action & Procedures
- Drug and Alcohol Awareness
- Meeting Management
- Parliamentary Procedures
- Performance Management
- Press Conference & Briefing Basics
- Providing Effective Orientations
- Running an Effective Board Meeting
- Supervisor Skills 101
- Supervisor Skills 201
- Training for Small Communities
- Transition from Peer to Supervisor



# Productivity

Skills employees need to perform the tasks that are crucial to your day-to-day operations.

- Basic Telephone Skills
- Business Writing Basics
- Computer Security Basics
- Developing Effective Communication Skills
- Enhancing Work Relationships
- Goal Setting Skills
- Keeping Your Cool
- Microsoft Excel Basics
- Microsoft Outlook Basics
- Microsoft Windows XP Basics
- Microsoft Word Basics
- Personal Professionalism
- Time Management Skills
- Work Environment Flexibility
- Writing an Effective E-mail



# Safety & Environment

Training that helps employees stay safe and healthy on the job and reduces your organization's exposure to risk.

- Absorbents and Spills
- Advanced Defensive Driving Techniques
- Back Injuries
- Basic First Aid
- Bloodborne Pathogens
- Cemetery Maintenance
- Chain Saw Safety
- Chain Saw Safety (Update)
- Chemicals and MSDS
- Commercial Motor Vehicle Safety
- Confined Spaces
- Dealing with Cold Stress
- Dealing with Heat Stress
- Defensive Driving Basics
- Designing & Maintaining Safe Playgrounds
- Distracted Driving: Understand the Distracted Brain (NEW!)
- Electrical and Fire Safety
- Emergency Preparation & Egress
- Equipment Safety
- Fall Protection
- Forklift Safety
- Global SDS and the Hazardous Communication Standard
- HazMat First Responder Awareness – Level 1
- Ice Control for Managers & Decision Makers
- Investigating Incidents
- Ladder Safety
- Ladder Safety 201
- Lawn Care Equipment Safety
- Lockout/Tagout
- Means of Egress
- Personal Protective Equipment
- Power Tool Safety
- Preventing Accidents in the Workplace
- Preventing Slips, Trips and Falls
- Public Employee Safety in the Community
- Respirators & Air Quality
- Snow and Ice Management
- Trench Safety
- Understanding the MUTCD
- Understanding the MUTCD for Nebraska
- Work Zone Safety for Local Governments
- Workplace Ergonomics



# Streets & Highways

- Guide to Temporary Traffic Control in Work Zones 101
- Guide to Temporary Traffic Control in Work Zones 102
- Highway Incident Safety Guidelines for Emergency Responders
- Inspection and Citation Guidance for Roadway and Highway Construction Work Zones
- The First 15 Minutes - Decision Making at Roadway Incidents
- Traffic Incident Management 101
- Work Zone Traffic Control 101
- Work Zone Traffic Control 201





# Water & Waste Management

- Drinking Water Distribution System Management
- Sewer System Overview
- Storage Tank Management
- Wastewater Utility Operation & Maintenance



# Video Training Blocks for Law Enforcement, Corrections & 9-1-1 Communicators

## Active Shooter (LEO)

- Active Shooter: 1
- Active Shooter: 2
- Active Shooter: 3
- Active Shooter: Phases and Prevention
- Active Shooter: Recognition & Basic Response

## Communication Skills (LEO)

- Communication Skills: 1
- Communication Skills: 2
- Communication Skills: 3
- Communication Skills: 4

## Corrections Training

- Corrections: 1
- Corrections: 2
- Corrections: 3
- Corrections: 4
- Defensive Tactics: 1
- Defensive Tactics: 2
- Defensive Tactics: 3
- Defensive Tactics: 4
- Defensive Tactics: 5
- Defensive Tactics: 6

- Defensive Tactics: 7
- Defensive Tactics: 8

## Edged Weapons (LEO)

- Edged Weapons: 1

## Emotional & Psychological Disorders (LEO)

- Emotional and Psychological Disorders: 1

## Equipment Training

- Equipment Training: 1

## Firearms

- Firearms: 1
- Firearms: 2
- Firearms: 3
- Firearms: 4
- Firearms: 5

## Fitness & Nutrition (LEO)

- Fitness & Nutrition: 1
- Fitness & Nutrition: 2
- Fitness & Nutrition: 3
- Fitness & Nutrition: 4
- Fitness & Nutrition: 5

## Gangs

- Gangs: 1

### **Information & Technology**

- Information & Technology in Law Enforcement: 1

### **Leadership in Law Enforcement**

- Leadership: 1
- Leadership: 2
- Leadership: 3
- Leadership: 4

### **Legalities Training**

- Legal: 1
- Legal: 2

### **Narcotics**

- Narcotics Enforcement: 1

### **Patrol Procedures**

- Patrol: 1
- Patrol: 2
- Patrol: 3

### **Real Life / Reality Training**

- Real Life / Reality Training: 1

### **Report Writing**

- Report Writing: 1
- Report Writing: 2

### **Responding to Emergencies**

- Responding to Emergencies: 1

### **Subject Control**

- Subject Control: 1
- Subject Control: 2

### **Tactical Operations**

- Tactical Operations: 1

### **Terrorism Awareness**

- Terrorism: 1
- Terrorism: 2
- Terrorism: 3

### **The Will to Win**

- The Will to Win: 1
- The Will to Win: 2
- The Will to Win: 3
- The Will to Win: 4

### **Traffic Stops & Safety**

- Traffic Stops & Safety: 1
- Traffic Stops & Safety: 2



## FREQUENTLY ASKED QUESTIONS:

### **Simple, straightforward pricing:**

LocalGovU charges a flat fee per course license. Do you need 3 of your personnel to complete Sexual Harassment training? Just purchase 3 licenses for \$12 each, for a total of \$36.

### **How many employees at my organization can use LocalGovU?**

You customize your organization's experience with LGU. Train on an individual, departmental, or government-wide basis.

### **How long do the courses take to complete?**

Courses vary in length. Some can be completed in 30 minutes while others are several hours long. LocalGovU automatically keeps track of trainee progress and allows employees to continue where they left off so training doesn't have to be completed in one sitting.

### **I'm concerned online training will be too difficult.**

LocalGovU has provided online education to hundreds of thousands of employees, each with different amounts of experience using the internet. Our system is designed to make learning easy for everyone, regardless of their level of technical know-how.